

Wilson  
January 15, 1949

Arizona State Civil Service Board  
Capitol Building  
Phoenix, Arizona

LAW LIBRARY  
ARIZONA ATTORNEY GENERAL

Gentlemen:

The records show that the three members of the Board were duly appointed by the Governor and that the members qualified by filing their oaths of office with the Secretary of State, and the Governor has sent the names of the members of the Board to the Senate for confirmation.

You have performed the following acts:

- (a) Under your rules and regulations you have appointed a temporary or provisional personnel officer;
- (b) Given notice of the time and place of an examination for a personnel officer of the Board;
- (c) You have classified all positions in the State Civil Service according to their respective duties and responsibilities;
- (d) Have established rates of compensation for all classes of positions;
- (e) Have provided by rules and regulations for selection of candidates for positions in the State Civil Service, such selections to be made and determined exclusively by competitive examinations and performance on the basis of merit, efficiency and fitness;

- (f) Made rules and regulations covering all personnel transactions, and regulating all conditions of employment in the State Civil Service; and
- (g) You are now ready to approve or disapprove disbursement for all personnel services and ready to certify all payrolls of the personnel in the State Civil Service.

Having done these things the Board has complied with the Act in every particular which could be complied with by the Board up to this date.

It is our opinion your acts are legal and you have complied with the Civil Service Act in every particular, and you should now certify the payrolls of the personnel of the State Civil Service so all State employees may be entitled to their pay for personal services performed for the State.

Yours truly,

FRED O. WILSON  
Attorney General

EARL ANDERSON  
Assistant Attorney General

EA;a