

# STATE LIBRARY NEWSLETTER

Department of Library and Archives  
Mulford Winsor, Director

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No. 12

October, 1939

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IN THE DIRECTOR'S DEN

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BIBLIOGRAPHY AND CHECK-LIST  
of  
REPORTS AND PUBLICATIONS OF  
STATE AGENCIES

July 1, 1938-June 30, 1939

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State Capitol  
Phoenix  
1939

## IN THE DIRECTOR'S DEN

**Good Word for the Constitution** Newsletter No. 11 rang the bell. Our treatment of the Constitution of Arizona has elicited much favorable comment, from the judiciary, the bar, educational institutions, and laymen. Copies have been called for from all parts of the country.

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**All About Reports of Arizona Officials** The Bibliography and Check-List has become an institution. It is a guide to librarians of reference and research institutions specializing in the science of government; indicates to researchers what reports and publications of Arizona state agencies are available; forms a permanent register of Arizona reports and publications issued, and, we hope, is an admonition to forgetful or over-busy officials who would rather not have the record show that they failed to file a report when and as prescribed by law.

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**Officials Lax—Also Laws** Which suggests the reluctant comment that laxity in complying with the laws relating to official reports, and consequently in the dissemination of official information concerning the administration of state agencies, is disclosed by reference to the current Bibliography and Check-List.

Also the comment, less reluctant, that Arizona's laws on the subject of official reports are sadly deficient. Periods and dates of reports vary widely; specific requirements lack uniformity, in most cases are non-existent; provisions for publication are few, penalties for failure to report rare. A general law on the subject of official reports would be in the interest of efficiency.

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**October Dedicated to Check-List** Plans for the future are to publish the Bibliography and Check-List annually in the October *Newsletter*. The fiscal year ends June 30. Ordinarily reports conform to the fiscal period. Three months leeway is thus given their makers.

Besides listing all reports and publications issued, synopses of the laws governing the same will be given. Inquirers will thus be able to ascertain what reports should have been issued, as well as those available.

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**Printing Skipped** The copy for numbers 7 and 9 (October, 1937 and October, 1938) of the *Newsletter*, being in each instance the annual Bibliography and Check-List, has been carefully bound in typewritten form, for the record, but will not be printed immediately. A necessary measure of economy.

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**Reverse English on Calling Sessions** Governor Stanford made a record for number of special sessions of the Legislature during a non-code revision term—four. It begins to look like Governor Jones may shoot at a reverse record—no specials at all.

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**Air Conditioning Perfect—Almost** Air-conditioning service to the Department of Library and Archiving during the summer upped the efficiency of the staff. But a fly in the ointment is no new phenomenon. Shortage of funds was met by a reduction of the air-conditioning plant's compressor capacity—result: a strict limitation upon the plant's effectiveness. Furthermore, there is a growing belief that the new wing will never be adequately air-conditioned until the old building is included.

## BIBLIOGRAPHY AND CHECK-LIST

Reports and Publications of Arizona State Agencies, July 1, 1938-June 30, 1939, including synopses of statutory provisions relating to reports and publications. \*

Persons wishing to procure please observe:

(\*) Apply to issuing agency.

(\*\*) Not available for distribution.

Other items: Apply to Department of Library and Archives, State House, Phoenix, Arizona.

**Accountancy, State board of.** Report not required.

Adjutant general see National guard

Agricultural experiment station see University of Arizona

**Agricultural prorate commissioner.** Report not required.

**Agriculture and horticulture, Arizona commission of.** Commission: To Governor—annual report, close of fiscal year (sec. 128). State entomologist: (Print) bulletins containing lists of plant pests and diseases, rules, regulations, and orders of commission, once each year, n.d. (sec. 131). Apiary inspector—report not required.

No report of Commission for fiscal year 1938-39 on file.

Report on Arizona quarantine activities, 1938. By Western plant quarantine board (Arizona commission of agriculture and horticulture, cooperating member). June, 1939. 5 p., typed. (\*)

Architects see Registration

Assayers see Registration

**Attorney-general.** To Governor—annual report, January 1 (sec. 52);

Report for biennium January 4, 1937-December 31, 1938. 57 p., pam.

Attorneys see State bar

**Auditor, State.** To Governor—annual report, October 1 (sec. 2609); annual audit of each state agency, n.d. (sec. 27, am. by sec. 1, ch. 31, SL 1937). To Legislature—inventory of state property, each regular session (sec. 42).

Annual report, fiscal year ended June 30, 1939. 109 p., typed. (\*\*)

**Banking department, State.** Superintendent: Report not required. Division of small loans: To Governor—annual summary of licenses, n.d. (sec. 1996, am. by ch. 40, SL 1939).

Annual report of Superintendent of banks, fiscal year ended June 30, 1939. 14 p., typed; 4 broadsheets, printed. (\*\*)

\*Key to references: Section numbers, unaccompanied by other designation, refer to sections of the Revised Code of Arizona, 1928. SL means "Session Laws". SS means "Special Session".

Condensed statement of report of State and National banks of Arizona, September 28, 1938; December 31, 1938; March 29, 1939; June 30, 1939. Each, 1 p., broadsheet. (\*)

Laws of Arizona, relating to building and loan associations, credit unions, licensed money lenders. June, 1939. 34 p., pam.

Laws of the State of Arizona, relating to banks and banking. June, 1939. 41 p., pam.

Bar see State bar

**Barber examiners, Board of.** To Governor—annual report, first Monday in January. (sec. 24, ch. 51, SL 1935).

No report for 1938 on file.

Trade practices in Arizona. Issued by the Arizona State board of barber examiners. March 8, 1939. 1 p., broadsheet.

**Basic sciences, State board of examiners in the.** To Bursar of University of Arizona—quarterly report, third Tuesday in March, June, September, December (sec. 9, ch. 9, SL 1936, 1st SS).

Financial reports, quarters ending August 31, 1938; November 30, 1938; February 28, 1939; May 31, 1939. Each, 1 p., typed. (\*\*)

**Beauty culturist examiners, State Board of.** To Governor—annual report, first Monday in January (sec. 24, ch. 52, SL 1935).

Report, fiscal year 1938-39. 5 p., typed and mimeo. (\*\*)

Bees see Apiary inspector under Agriculture and horticulture

Blind, Needy see Social security and welfare

Blind, School for see Deaf and the blind

**Cadet commission, Arizona (colleges and high schools).** Report not required.

Capitol building and grounds see State institutions

**Certification board, State (irrigation districts).** Report not required.

**Chemist, State.** Report on commercial feeds not required. (Publish) annual report, after July 1, financial, information on fertilizers, findings on samples (sec. 19, ch. 51, SL 1937).

For report on commercial feeds and fertilizers see University of Arizona (College of Agriculture) Agricultural experiment station.

\* Arizona feeding stuffs law, rules and regulations. Circular no. 2. October 20, 1938. 6 p., pam. (\*)

Instructions for 1939 feed registration; list of feeds registered for 1938 since May 2, 1938. Circular no. 3. October 20, 1938. 8 p., mimeo. (\*)

**Chiropractic examiners, State board of.** Report not required.

**Colorado river commission.** To Governor: Financial activities; biennial, December 1 even years (sec. 2, ch. 46, SL 1939).

Report of Colorado river commission to Governor-elect, from July 2, 1937 to December 12, 1938. 8 p., mimeo. (\*)

Proceedings of conference of representatives of Colorado river basin states, Salt Lake City, October 6-7, 1938. 122 p., mimeo. (\*\*)

Proceedings of conference of Committee of Fourteen, held at Phoenix, December 19, 1938. 93 p., mimeo. (\*\*)

The Colorado river basin. Submitted to the Conference of Colorado river basin states at Phoenix, December 14, 1938, by E. B. Debler, hydraulic engineer, Bureau of reclamation. 7 p., mimeo. (\*\*)

Proceedings of the Committee of Fourteen, held at Los Angeles, California, June 7, 1939. 106 p., mimeo. (\*)

**Contractors, Registrar of.** Report not required.

**Copper tariff board, Arizona.** (Publish) reports, statistics, and data on cost of copper, from time to time (sec. 3, ch. 51, SL 1933).  
No reports on file.

**Corporation commission.** Commission: To Governor—annual report, December 1 (sec. 670). Insurance division: To Legislature—(Print) annual report on insurance companies and insurance matters (sec. 1797). Incorporating, Investment, Motor vehicle, Railroad, Utilities divisions: Separate reports not required.

Annual report, fiscal year ended June 30, 1938. Includes reports or summaries of reports of Incorporating division, Insurance division, Investment division, Motor vehicle division, Rate (or railroad) division, Public utilities division. 70 p., typed. (\*\*)

————— *Insurance division.* 26th annual report, fiscal year ended June 30, 1939. 48 p., pam.

An act relating to insurance and amending sections 1784, 1809, 1820, 1821, 1845, and 1863, Revised Code of Arizona, 1928. HB 149, SL 1939. 8 p., pam.

**Criminal identification, Bureau of.** Superintendent: To Governor—annual report, n.d. (sec. 13, ch. 16, SL 1929).

Annual report, fiscal year ended June 30, 1939. 3 p., mimeo.

Curators, Board of see Library and archives

**Dairy commissioner, State.** Report not required.

**Deaf and the blind, Arizona state school for the.** Board of directors: To Governor—annual report, including reports of superintendent and medical officer, n.d.; to Legislature—biennial report (sec. 14, ch. 93, SL 1929).

Financial statement, fiscal year 1938-39, first three quarters. n.d. 4 p., typed. (\*\*)

Annual financial statement of appropriations and disbursements, fiscal year 1938-39. n.d. 7 p., typed.

Arizona cactus. Published monthly (excepting June-August, incl.) Vol. 14, nos. 1-9, September, 1938-May, 1939. 20-28 p., mag. (\*)

**Dental board, Arizona state.** To Governor—annual report, February 1 (sec. 26, ch. 24, SL 1935).

Annual report, 1938. January 26, 1939. 3 p., typed. (\*)

Disabled miners, Hospital for see State institutions

Drugs see Laboratory, State under Health, State board of

**Education, State board of.** Report not required; (publish) reports on educational welfare, from time to time (sec. 989). Children's colony, Vocational education, Vocational rehabilitation: Reports not required.

Course of study for elementary schools of Arizona. (Elementary science). Bulletin no. 12, State department of education, 1938. 126 p., pam.

————— *Vocational education.* Report of eleventh State homemaking conference, Prescott, August 29-September 1, 1938. 51 p., mimeo. (\*\*)

Report of State convention, Arizona future farmers of America, Tucson, May 13, 1939. 46 p., pam. (\*\*)

Vocational education in Arizona, 1938-39. Bulletin no. 1. n.d. 47 p., pam.

Budgeting handbook for students of vocational agriculture, 1938. Bulletin no. 4. Department of agricultural education, University of Arizona. n.d. 32 p., mimeo. (\*\*)

Jobs and practices in chick and laying flock enterprises, February, 1939. Bulletin no. 6. Compiled by the Agricultural education department, University of Arizona, and the State department of vocational education. 24 p., mimeo. (\*\*)

Bibliography of reference books for departments of vocational agriculture in Arizona, May 5, 1939. Department of agricultural education, University of Arizona. 6 p., mimeo. (\*\*)

Handbook for student homemaking clubs, issued by Arizona home economics association and State department of vocational education, March, 1939. 27 p., mimeo. (\*\*)

Arizona future farmers, published by the Arizona association of future farmers of America, Phoenix, March 1, 1939. Vol. 1, no. 3, 70 p., mimeo. (\*\*)

See also Superintendent of public instruction.

**Embalming, State board of.** Report not required.

Engineers see Registration

Entomologist see Agriculture and horticulture

**Equalization, State board of.** (Publish) proceedings annually, n. d.\* (sec. 2748).

Proceedings, August 7, 1939. 98 p., typed. (\*\*)

**Estate tax commissioner of Arizona.** Report not required. Estate tax collector—report not required.

See also Treasurer, State

**Examiner, State** (examination of county and precinct offices). To Governor—annual report, fourth Monday in December, abstract of conditions and statistics (sec. 2912).

No report for 1938 on file.

Audit report of Navajo county. Includes: Treasurer, January 1, 1936-June 30, 1939; Board of supervisors, July 1, 1936-June 30, 1939; Schools, July 1, 1934-June 30, 1939; Assessor, January 1, 1936-June 30, 1939 (tax and motor vehicle departments); Sheriff, March 1, 1936-June 30, 1939; Clerk of superior court, March 1, 1936-June 30, 1939; Recorder, January 1, 1936-June 30, 1939; Justice of the peace, Winslow, January 1, 1935-July 1, 1939; Justice of the peace, Holbrook, December 1, 1931-June 30, 1939; Court house inventory, June 15, 1939. 162 p., typed. (\*\*)

Audit report of Pinal county. Includes: Treasurer, July 1, 1933-April 1, 1939; Board of supervisors, July 1, 1933-April 1, 1939; Schools, July 1, 1939-January 1, 1939; Sheriff, July 1, 1933-April 19, 1939; Clerk of the superior court, July 1, 1938-April 24, 1939; Recorder, July 1, 1933-March 14, 1939; Justice of the peace, Florence, June 25, 1933-March 31, 1939; Justice of the peace, Coolidge, July 1, 1933-April 27, 1939;

\*Contract for publishing let by Board of directors of state institutions.

Justice of the peace, Casa Grande, June 27, 1933-May 16, 1939; Justice of the peace, Superior, June 1, 1933-April 1, 1939; Justice of the peace, Ray, June 26, 1933-April 1, 1939. 236 p., typed. (\*\*)

Audit report of Pinal county, office of Justice of peace, Superior precinct. June 1, 1933-March 14, 1938. 7 p., typed. (\*\*)

Audit report of Santa Cruz county. Includes: Treasurer, October 1, 1935-November 1, 1938; Board of supervisors, July 1, 1935-June 30, 1938; Schools, July 1, 1935-June 30, 1938; Clerk of superior court, October 1, 1935-September 30, 1938; Recorder, October 1, 1935-September 30, 1938; Assessor, October 1, 1935-October 31, 1938; Justice of the peace, Nogales, November 1, 1935-October 31, 1938; Sheriff, November 1, 1935-September 30, 1938. 106 p., typed. (\*\*)

Audit report of Yuma county, office of Clerk of superior court. April 1, 1937-September 20, 1938. 8 p., typed. (\*\*)

Audit report of Yuma county, office of Clerk of Superior court. September 21, 1938-December 31, 1938. 9 p., typed. (\*\*)

**Fair commission, Arizona state.** To Governor—annual report, September 1, including information valuable to state industries (sec. 2943, am. by sec. 2, ch. 73, SL 1935).

Financial statement, 1938-39. n.d. 1 p., typed. (\*\*)

Feed, Commercial see Chemist, State

Fertilizer, Commercial see Chemist, State

Fish see Game and fish commission

Foods see Laboratory, State under Health, State board of

**Fruit and vegetable standardization service.** Supervisor of inspection: To Dean of College of Agriculture, University of Arizona—accounting, April 1, June 1, October 1 (sec. 11, ch. 95, SL 1929); also, accounting, January 1, May 1, September 1 (sec. 2, ch. 35, SL 1937).

Annual citrus report showing distribution of Arizona grapefruit and oranges for season, 1937-38. 1 p., broadsheet. (\*)

Fall lettuce and vegetables. 1938. 1 p., broadsheet. (\*)

Spring lettuce and vegetables. 1939. 1 p., broadsheet. (\*)

Financial report, citrus. August, 1938. 6 p., typed. (\*\*)

Financial report, vegetables and melons. February, 1939. 5 p., typed. (\*\*)

Statistical report, cantaloupes and honeydews. September, 1939. 1 p., typed. (\*\*)

**Game and fish commission, Arizona.** (Publish) rules, regulations, and orders, from time to time (sec. 3, ch. 93, SL 1933). State game warden: Report not required.

Game refuge map. 1938. 17x22 in. (\*)

Trout planting report of the Arizona game and fish commission, December, 1938. 3 p., mimeo. (\*\*)

Warm water fish planting report, December, 1938. 2 p., mimeo. (\*\*)

Extracts from the Arizona game laws and summary of 1939 open seasons, bag limits, and Commission regulations. n.d. 5 p., pam. (\*)

**Governor.** To Legislature—message on condition of the state and recommendations, each session (art. v, sec. 4, Const.); (print) budget and appropriation bills, five days after convening of each regular session (secs. 2611-2613); (publish) December 1, even years, compila-

tion of statistical information contained in official reports, and estimates of expenditures (sec. 2613).

Proclamation calling special session (fourth) of the Thirteenth legislature, September 15, 1938. 3 p., mimeo.

State budget, for biennium July 1, 1939-June 30, 1941. January 11, 1939. 126 p., pam.

Message to the Fourteenth legislature, January 9, 1939. 18 p., pam.

**Health, State board of.** Board: Report not required. Superintendent of public health: To Governor—biennial report, December 1 even years (sec. 2681). Director of State laboratory: To Superintendent of public health—annual report, July 1, on mislabeled or misbranded foods and liquids (sec. 2707). Division of child hygiene: Report not required. Bureau of vital statistics: Report not required. Division of Sanitary engineering: Report not required.

Arizona public health news. Official publication of State board of health, monthly. Nos. 148-159, July, 1938-June, 1939. 4 p., pam.

Survey of official public health administration in Arizona. 1938. 100 p., mimeo. (\*)

——— *Laboratory, State.\**

No report for 1938-39 on file.

——— *Vital statistics, Division of.* Summary of statistics of deaths and births, 1912-1938. 33 p., pam.

**Highway department, Arizona.** State highway commission: (Publish) annually, second Monday in June, tentative budget; June 30 (print) budget (sec. 1580). State highway engineer: To Commission—monthly report (sec. 1562). Arizona highway patrol: Report not required.

Arizona highways. Published monthly "in the interest of good roads." Vol. 14, nos. 7-12, July-December, 1938; vol. 15, nos. 1-6, January-June, 1939. 40-45 p., illus., \$1.00 per year, copy 10c. (\*)

Arizona road map. 1939. 17x22 in., litho., col.

Narrative report of the motor vehicle allocation survey. May 26, 1939. Arizona State highway department, Highway planning survey, United States bureau of public roads. 60 p., mimeo. (\*)

History of the Arizona State highway department, June, 1939. Compiled by the Arizona State highway department, Highway planning survey, United States bureau of public roads. 39 p., charts, mimeo. (\*)

Narrative report of the road use survey. June 7, 1939. Compiled by the Arizona State highway department, Highway planning survey, United States bureau of public roads. 49 p., charts, mimeo. (\*)

——— *Highway commission, State.* Tentative budget, 28th fiscal year, 1939-40. May 25, 1939. 46 p., mimeo. (\*)

Budget 28th fiscal year, 1939-40. June 23, 1939. 26 p., mimeo. (\*)

——— *Highway engineer, State.* Weekly road condition bulletin. July, 1938-June, 1939. 2 p., each, mimeo. (\*)

——— *Motor vehicles, Division of.* Analysis of motor vehicle accidents of year 1938. 35 p., pam. (\*)

Motor vehicle registration as reported by County assessors, January, 1938-September 30, 1938. 1 p., mimeo. (\*)

Monthly report and recapitulation of distribution of motor vehicle fuel, July, 1938-June, 1939. 14 p., each, mimeo. (\*)

\*In conjunction with University of Arizona.

**Industrial commission of Arizona.** Commission: To Governor—annual report, September 1, statement of workmen's compensation awards, disbursements, recommendations (sec. 1450); (publish) rules, orders, rates, classifications, from time to time (sec. 1401). Division of labor: Report not required. Minimum wage division: Report not required.

Audit report as of December 31, 1938, by Rogers and Bailey, certified public accountants. 14 p., typed. (\*\*)

Annual report, 1938. August 31, 1939. 20 p., typed. (\*)

Arizona workmen's compensation law. 1939. 50 p., pam.

Minimum wage division. Order No. 1. Retail trades industry wage order. December 1, 1938. Poster. (\*)

Order no. 2. Laundry and dry-cleaning industry wage order. April 15, 1939. Poster. (\*)

**Industrial School, State.** Board of directors of state institutions for juveniles: To Governor—annual report, August 1, work of institutions, financial, recommendations, includes reports of superintendents (sec. 5, ch. 10, SL 1938, 4th SS). Superintendent: To Board of directors of State institutions for juveniles—annual report, end of fiscal year, condition, financial, work done, recommendations (sec. 7, ch. 10, SL 1938, 4th SS).

First reports due August, 1939.

Young citizen. Third and fourth quarters, 1938. 12-19 p. pam. (\*)

First and second quarters, 1939. 16 p., each, pam. (\*)

Insane, Hospital for see State institutions

Irrigation districts see Certification board

Judiciary see Supreme court

Labor see Division of under Industrial commission of Arizona

Laboratory, State see under Health, State board of

**Land department, State.** State land commissioner: To Department—(print and publish) semi-annual report, n.d. (sec. 2950). Selection board: Separate report not required.

Oil possibilities of Arizona, by D. A. Holm, geologist. December, 1938. 47 p., pam., mimeo.

Land commissioner, State. 27th annual report, July 1, 1938-June 30, 1939. 13 p., mimeo. (\*)

**Land settlement commission, Arizona.** To Governor—annual report, December (sec. 1974).

No report for 1938 on file.

Law, Practice of see State bar

**Legislature.** House of representatives and Senate: Journals of proceedings (art. iv, pt. 2, sec. 10, Const.)

House of representatives. Journal, Fourteenth legislature, 1939, regular session. 1090 p., bd. \*

Rules of the House of representatives, Fourteenth legislature. 72 p., pam.

Senate. Journal, Fourteenth legislature, 1939, regular session. 807 p., bd. \*

Rules of the Senate, Fourteenth legislature, 1939. 84 p., pam.

See also Library and archives, Department of

\*Printed copies distributed by Secretary of State (sec. 23).

**Library and archives, Department of.\*** Board of curators: Report not required. Director: To Legislature and Governor—biennial report (sec. 8, ch. 32, SL 1937); (publish) legislative manual, n.d. (sec. 2, ch. 32, SL 1937); publish historical records of public interest (sec. 6, ch. 32, SL 1937). Library division, Arizona history and archives division, State legislative bureau: Separate reports not required.

12th biennial report, July, 1936-June, 1938. State library newsletter no. 8, July, 1938. 26 p., pam.

Bibliography and check-list of publications, reports, and public documents of state agencies. Arizona Newsletter no. 9, October, 1938. 23 p., typed. (\*\*)

Facts and figures pertaining to the Fourteenth legislature. Arizona Newsletter no. 10, April, 1939. 34 p., pam.

— *Legislative bureau, State.* Estate tax. Legislative briefs No. 2, November, 1938. 3 p., mimeo.

Compulsory automobile liability insurance. Legislative briefs no. 3, November 15, 1938. 7 p., mimeo.

**Liquor licenses and control, Department of.** Superintendent: To Governor—financial, fifth day, each month. (sec. 2a, ch. 46, SL 1935, as added by sec. 3, ch. 64, SL 1939).

Liquor license and control act. Ch. 64, SL 1939. 36 p., pam.

**Livestock sanitary board.** To Governor—reports as required; to Legislature—biennial report, n.d. (sec. 2076).

Annual report, fiscal year ended June 30, 1939. 4 p., mimeo. (\*)

Loan board (so-called) see Permanent funds under Treasurer

**Loan commissioners** (state indebtedness). Report not required.

**Medical examiners, Board of.** Report not required.

Annual medical directory, 1939. 27 p., pam.

Military see National guard

**Mine inspector, State.** To Governor—annual report, December 1 (sec. 2287). 27th annual report, year ended November 30, 1938. 24 p., pam.

Mines, Bureau of see under University of Arizona

**National guard.** Adjutant-general: To Governor—annual report, December 1 (sec. 2203).

No report for 1938 on file.

Directory and roster of commissioned officers, Arizona national guard. June 1, 1939. 4 p., mimeo.

See also Cadet commission.

**Naturopathic board of examiners.** To Governor—annual report, first Monday in December (sec. 2, ch. 105, SL 1935).

No report for 1938 on file.

**Nurse examiners, State board of.** Report not required.

Annual report to Arizona State nurses association, October 1, 1938-39. 2 p., typed. (\*\*)

**Optometry, State board of.** Report not required.

\*Attached to legislative branch of government.

- Pardons and paroles, Board of.** Report not required.  
Report, fiscal year ended June 30, 1939. 3 p., mimeo. (\*)  
List of paroles and expired sentences, July, 1938-June, 1939. 1-2 p., each, mimeo. (\*)
- Parolees, Supervisor of.** Report not required.
- Permanent funds, Investment of see under Treasurer
- Pharmacy, Arizona state board of.** To Governor—annual report, including registrants, permits, renewals (sec. 7, ch. 25, SL 1935).  
Annual report fiscal year ended June 30, 1939. 17 p., typed. (\*)
- Photography, Board of examiners in.** To Governor—annual report, December 15 (sec. 6, ch. 31, SL 1935).  
No report on file.
- Pioneers' historical society, Arizona.** To Governor—biennial report, detailed statement of expenditures, n.d. (sec. 2916); (publish) biennially, reports of collections and matters useful to public (sec. 2915).  
No report for 1938 on file.
- Pioneers' home see State institutions, Board of directors of
- Planning board.** Unofficial agency appointed by Governor, upon suggestion of Federal Administrator of Public Works. No report required.  
Development and use of Colorado river waters in Arizona, by Sheldon K. Baker, consultant, Arizona planning board. February 10, 1939. 14 p., mimeo. (\*)
- Prison, State see State institutions, Board of directors of
- Public health see Health, State board of
- Real estate department, State.** Commissioner. To Governor—semi-annual report, n.d. (sec. 11, ch. 53, SL 1937).  
Real estate commissioner. Report, July 1-December 31, 1938. 1 p., typed. (\*)  
Report, January 1, 1939-June 30, 1939. 1 p., typed. (\*)  
Directory of licensed real estate brokers and salesmen, January 1-July 15, 1938. 19 p., pam.
- Registration, State board of technical** (architects, engineers, land surveyors, assayers). To Governor—annual report, January, to include list of registrants (sec. 9, ch. 32, SL 1935).  
17th annual report, 1938. 99 p., pam. (\*)
- Reservoir control and supervision, Board of.** Report not required.
- Resources board, Arizona.** To Governor—annual report, January 1; plans, recommendations for projects, from time to time (sec. 3013).  
No report for 1938 on file.
- Secretary of state.** To Governor—annual report, January 2 (sec. 23); (print) laws and resolutions of the Legislature (sec. 23).  
Monthly reports, July, 1938-June, 1939. 1 p. each, typed. (\*\*)  
Session laws, 1938, Thirteenth Legislature, fourth special session.  
117 p., bd., \$2.50 (\*)  
Initiative and referendum publicity pamphlet, 1938. 38 p., pam.  
Primary and general election information, 1938. 2 p., mimeo.



**Superintendent of public instruction.** To Governor—biennial report, October 1, even years (sec. 990).

Arizona educational directory, 1938-39. 173 p., pam.

National school bus standards, 1939. 9 p., mimeo.

**Superior courts** (each county). Report not required.

**Supreme court.** Report not required. Clerk of Supreme court: Report not required. Supreme court reporter: (Publish) reports of decisions, as issued (sec. 3555).

Report of cases argued and determined in the Supreme court, vol. 52, April 25, 1938-October 28, 1938. 665 p., bd.; vol. 53, December 5, 1938-June 12, 1939. 606 p., bd. For sale by Bancroft-Whitney Co., San Francisco, California. \$4.50 per vol.

**Tax commission, State.** Commission: To Governor—biennial report, recommended legislation, two weeks before each regular session (sec. 3060). Income, luxury, and sales tax divisions: Reports not required.

14th biennial report of State tax commission. December 31, 1938. 159 p., pam.

\_\_\_\_\_ *Luxury tax division.* Taxes collected, by months, fiscal year 1938-39. 1 p., mimeo. (\*)

\_\_\_\_\_ *Sales tax division.* Statistical statement, fiscal year 1938-39. 15 p., mimeo. (\*)

Taxable net income reported and collections of the privilege tax division, including sales tax, license fees and penalties collected, and proration of the net collections by counties. Monthly report, July, 1938-June, 1939. 2 p., each, mimeo. (\*)

Taxes, Estate see Estate tax commissioner

**Teachers' college, Arizona State—at Flagstaff.** Board of education: To Governor—annual report, January 1 (sec. 1114). President: Report not required.

No report of Board for 1938 on file.

Homecoming edition. A.S.T.C. at F. bulletin, vol. 19, no. 1 (September, 1938). 8 p., pam. (\*)

Reading and plays. A.S.T.C. at F. bulletin, vol. 19, no. 2 (October, 1938). 27 p., pam. (\*)

Flagstaff workshop. A.S.T.C. at F. bulletin, vol. 19, no. 4 (December, 1938). 27 p., pam. (\*)

Summer quarter, 1939. A.S.T.C. at F. bulletin, vol. 19, no. 5 (January, 1939). 49 p., pam. (\*)

Catalog, 1939-40. A.S.T.C. at F. bulletin, vol. 19, no. 7 (March, 1939). 111 p., pam. (\*)

News bulletin. A.S.T.C. at F. bulletin, vol. 19, no. 8 (April, 1939). 4 p., pam. (\*)

**Teachers' college, Arizona State—at Tempe.** Board of education: To Governor—annual report, January 1 (sec. 1114). President: Report not required.

No report of Board for 1938 on file.

Alumni bulletin. Vol 5, no. 1 (Autumn, 1938). 10 p., pam. (\*)

(\*) Alumni bulletin. Vol 5, no. 2 (Second semester, 1938-39). 11 p., pam.

Announcement for summer session, 1939. Bulletin no. 31, general series (March, 1939). 19 p., pam. (\*)

Catalogue, 1939-40. A.S.T.C. at T. bulletin, no 32, general series (June, 1939). 216 p., pam. (\*)

**Treasurer, State.** To Governor—annual report, August 1 (sec. 44); semi-annual report of investment of permanent funds, June 1 and December 1 (sec. 2644). To Legislature—biennial report of investment of permanent funds, regular sessions (sec. 3, ch. 94, SL 1929). Annual report for the fiscal year ending June 30, 1939. 94 p., typed. (\*\*)

Monthly reports, July, 1938-March, 1939. 7-9 p., each, typed. (\*\*)  
 \_\_\_\_\_ *Permanent funds, Investment of* (State treasurer, with approval of Governor and Secretary of state).

No reports on file.

See also Estate tax commissioner.

**Unemployment compensation commission.** Commission: To Governor—annual report, February 1 (sec. 11, ch. 13, SL 1936, 1st SS); (publish) laws, rules, regulations, reports, from time to time (sec. 11, ch. 13, SL 1936, 1st SS). Executive director: Report not required. Director of employment service division: Report not required.

Preliminary report covering period from January 1, 1938-November 30, 1938. 56 p., pam.

Addenda, December 1-31, 1938. 9 p., pam.

Employee's manual, Arizona unemployment compensation law. 6 p., pam. (\*)

Worker's manual, unemployment compensation in Arizona. 16 p., pam. (\*)

First semi-annual report of Advisory committee on merit system, to the Commission, September 1, 1938. 12 p., mimeo. (\*\*)

Second semi-annual report of Advisory committee on merit system, to the Commission. September 1, 1938-March 1, 1939. 8 p., pam. (\*\*)

Decision of Appeal tribunal, March 28, April 6, May 1, May 22, 1939. 1-4 p., mimeo. (\*\*)

Hearing decision determining citrus packing and citrus canning industries to be seasonal in nature. Adopted October 4, 1938. 1 p., mimeo. (\*\*)

Hearing decision determining private schools to be seasonal in nature. Adopted December 23, 1938. 1 p., mimeo. (\*\*)

Hearing decision determining box industry to be seasonal in nature. Adopted December 23, 1938. 1 p., mimeo. (\*\*)

**Uniform state laws, Commissioners on.** To Legislature—results and recommendations, from time to time (sec. 3221).

No report for 1938-39.

**University of Arizona** (at Tucson). Board of regents: To Governor—annual report, ninety days after close of fiscal year (sec. 1138). President: Report not required. Colleges of agriculture, Education, Engineering, Fine arts, Law, Liberal arts, Mining, Graduate college: Reports not required. Extension division, State museum, Steward observatory: Reports not required. Bureau of mines: (Publish) mining data (sec. 1142, 1143).

Annual report for fiscal year ended June 30, 1938. U. of A. record, vol. 31, no. 5 (October, 1938). 127 p., pam. (\*)

Annual report of librarian, 1937-38. August, 1939. 14 p., mimeo. (\*)

Arizona university in light and shadow. U. of A. bulletin, vol. 9, no. 3, July, 1938. 23 p., pam. illus (\*)

Inauguration of Alfred Atkinson, M. S., D. Sc., as President of the University. In U. of A. bulletin, vol. 10, no. 1; general bulletin no. 4 (January 1, 1939). 62 p., pam. (\*)

Abstract of theses for higher degrees, 1937 and 1938. U. of A. record, vol. 32, no. 1 (February, 1939). 75 p., pam. (\*)

Announcement for the summer session, 1939. U. of A. record, vol. 32, no. 2 (April, 1939). 31 p., pam. (\*)

College of law announcement, 1939-40. U. of A. record, vol. 32, no. 3 (April, 1939). 16 p., pam., illus. (\*)

Announcement for the academic year 1939-40. U. of A. record, vol. 32, no. 4 (June, 1939). 272 p., pam. (\*)

————— (*College of agriculture*), *Agricultural experiment station*. 49th annual report of Arizona agricultural experiment station for the fiscal year ended June 30, 1938. April 14, 1939. 84 p., pam., illus. (\*)

List of available publications of the agricultural experiment station and the agricultural extension service. August, 1938. 13 p., pam. (\*)

The Arizona grapefruit industry, some economic aspects. George W. Barr. Bulletin no. 161. 47 pp. (218-244), pam. (\*)

Grapes in Arizona. A. H. Finch, R. H. Hilgeman, H. F. Tate, R. B. Streets, L. P. Wehrle. Bulletin no. 162 (February, 1939). 48 pp. (245-292), pam. (\*)

Arizona's farm laborers. E. D. Tetreau. Bulletin no. 163 (May, 1939). 44 pp. (293-336), pam. (\*)

First annual report of the Arizona feed control office, year ended December 31, 1938. Bulletin no. 164 (April 15, 1939). 12 p., pam. (\*)

First annual report of the Arizona fertilizer control office, year ended December 31, 1938. Bulletin no. 165 (April 15, 1939). 14 p., pam. (\*)

Small grain varieties for northern Arizona. A. T. Bartel and Ian A. Briggs. Bulletin no. 166 (May, 1939). 35 p., pam. (\*)

Relationship of stream flow to precipitation on Salt river watershed above Roosevelt dam. C. K. Cooperrider, G. G. Sukes. Technical bulletin no. 76 (July, 1938). 69 p., pam. (\*)

Factors contributing to the reaction of soils and their pH measurement. W. T. McGeorge. Technical bulletin no. 78 (September 15, 1938). 35 pp. (92-126), pam. (\*)

Nutritional studies with cattle on a grassland-type range in Arizona. E. B. Stanley. Technical bulletin no. 79 (November 15, 1938). 38 pp. (127-164), pam., illus. (\*)

Relative water requirements of Arizona range plants. W. G. McGinnies and Joseph F. Arnold. Technical bulletin no. 80 (June 15, 1939). 82 pp. (165-246), pam. illus. (\*)

Development and use of the bone filter for removing fluorine from drinking water. H. V. Smith, W. B. Davey. Technical bulletin no. 81 (June 30, 1939), 46 pp. (247-292), pam., illus. (\*)

————— (*College of agriculture*), *Agricultural extension service*. Selection and care of electrical equipment. Thelma Huber. Extension circular No. 104 (January, 1939). Folder. (\*)

Cooling for the Arizona home. M. L. Thornburg, P. M. Thornburg. Extension circular no. 105 (May, 1939). 31 p., pam. (\*)

Arizona agricultural situation, 1939. Assembled by George W. Barr and Lloyd B. Shinn. (January 18, 1939). 16 p., pam. (\*)

————— *Extension division*. Moving pictures and slides. U. of A. record, Vol. 31, No. 4 (August, 1938). 71 p., pam. (\*)

Correspondence courses, 1938-39. U. of A. record, vol. 31, no. 5 (December, 1938). 25 p., pam. (\*)

————— *Laboratory, State.*

See under Health, State board of

————— *Mines, Bureau of.* Some Arizona ore deposits. Presented at regional meeting of A.I.M. & M.E., November 1-5, 1938. Bulletin no. 145; geological series no. 12 (October 1, 1938). 136 p., pam. (\*)

Bibliography of the geology and mineral resources of Arizona. Eldred D. Wilson. Bulletin no. 146; geological series no. 13 (April 1, 1939). 164 p., pam. (\*)

Vegetables see Fruit and vegetable standardization

**Veterans' relief commission.** Report not required.

**Veterans' service officer.** Report not required.

**Veterinarian, State.** Report not required.

**Veterinary board, State.** Report not required.

Vital statistics see Health, State board of

Vocational education see Education, State board of

Vocational rehabilitation see Education, State board of

Wages, Minimum see Minimum wage division under Industrial commission

Warden, Game and fish see Game and fish commission

**Water commissioner, State.** To Governor—biennial report, December 31 (sec. 3318). 10th biennial report for period beginning January 1, 1937, ending December 31, 1938. 66 p., pam.

Water (domestic) see Laboratory, State under Health, State board of

**Weights and measures, Inspector of.** To Governor—annual report, June 1 (sec. 3610). Annual report, July 1, 1938-June 30, 1939. 2 p., typed. (\*\*)