

EXECUTIVE ORDER 92-11

ESTABLISHING THE OFFICE OF THE GOVERNOR AS A
"DRUG-FREE WORKPLACE"

WHEREAS, the Office of the Governor of the State of Arizona must be in the forefront of our state effort to eliminate illegal drugs from the state's workplaces; and

WHEREAS, the use of illegal drugs by staff of the Office of the Governor, whether on or off the job, cannot be tolerated; and

WHEREAS, the Office of the Governor of the State of Arizona needs to establish a drug prevention program for its staff that is humane, responsible, and effective;

NOW, THEREFORE, I, Fife Symington, Governor of the State of Arizona, do hereby establish the Office of the Governor as a "drug-free workplace" and delegate the implementation and maintenance of this program to the Governor's Office of Drug Policy.

The Governor's Office of Drug Policy (GODP) shall:

- (1) Develop a plan for achieving the objective of a drug-free workplace within the entire Office of the Governor, with due consideration of the rights of the Governor's Office, and the staff member.
- (2) Make every reasonable effort to ensure staff understanding of the Office of the Governor's drug-free workplace policy and document acknowledgement of understanding by each individual staff member.
- (3) Ensure that information on and referral to the State of Arizona Employee Assistance Program is available to all staff, as appropriate.
- (4) Develop a statement of policy setting forth the Governor's expectations regarding drug use and the action to be anticipated in response to identified drug use.
- (5) Make a good faith effort to ensure the initiation and maintenance of a "drug-free workplace" through implementation of the *Drug-Free Workplace Certificate* as it applies to the Office of the Governor.

The Governor's Office of Drug Policy (GODP) may:

- (1) Conduct supervisory training to assist in identifying and addressing illegal drug use by staff (GODP may wish to include material on alcohol abuse in this training).
- (2) Make and sign agreements and expend funds necessary to the Office's purpose and program(s).

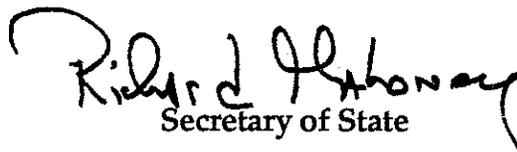
IN WITNESS WHEREOF, I have hereunto set my hand
and caused to be affixed the Great Seal of the State of
Arizona.



GOVERNOR

DONE at the Capitol in Phoenix this Twenty-seventh day
of March in the Year of Our Lord One Thousand Nine
Hundred and Ninety-Two and of the Independence of the
United States of America the Two Hundred and
Sixteenth.

ATTEST:



Secretary of State

