

**EXECUTIVE ORDER
NO. 90-22
GOVERNOR'S OFFICE OF STRATEGIC
PLANNING AND BUDGETING**

WHEREAS, during the 1980's, the State of Arizona experienced significant growth that has impacted the State's ability and that of its public officials to provide quality service to its citizens in a timely manner; and

WHEREAS, the impact of the significant increase in demand of public services has encumbered the State of Arizona's ability to plan effectively its fiscal requirements to meet the needs of growing and changing services; and

WHEREAS, the unprecedented growth in population and needs for service from the State of Arizona have impacted the State's ability to meet the constitutional requirement for a balanced budget each year; and

WHEREAS, the State of Arizona has recognized the complexities of the changing service requirements of its constituents and, therefore, needs to enhance its strategic planning efforts by increasing interaction with the private business sector; and

WHEREAS, the State of Arizona has joined the efforts of other states to move toward a more pro-active role in formalization of productivity and cost efficiency efforts and a strategic planning process; and

WHEREAS, the State of Arizona recognizes the need to better support and coordinate fiscal efforts of its agencies and their needs to meet service demands; and

WHEREAS, the State of Arizona acknowledges that in order to further improve its strategic planning and productivity activities as well as their relationship to annual budget and policy issue management, it needs, by executive order, to establish a permanent planning office to coordinate those activities involved in forecasting and planning for the changing needs of all of the State agencies and constituents;

NOW THEREFORE, I, Rose Mofford, Governor of the State of Arizona, by virtue of the authority vested in me by the Constitution and the laws of this State, hereby create the Governor's Office of Strategic Planning and Budgeting which shall operate as an adjunct to the Governor's Office reporting to the Governor, and order and direct:

- 1) The Office of Strategic Planning and budgeting to be responsible for and have the authority to:
 - a Act as the primary advisory group to the Governor with regard to fiscal issues, including preparation of the Governor's budget, and

Strategic Planning, and serve as the Governor's Chief Planning and Budgeting Officer.

- b. Manage and coordinate the State of Arizona's Strategic Planning and Executive Budget processes which include, but are not limited to, the following:
 1. Provide direction for and analysis of agency strategic plans, including planning policies and procedures.
 2. Provide direction and analysis for State fiscal issues, including the development and implementation of fiscal and budgetary policies and procedures.
 3. Analyze agency budgets and present an annual fiscal report, both in terms of budget projections and historical trends, to the Governor.
 4. Assist agencies in the preparation and implementation of their budgets.
 - c. Institutionalize a multi-year strategic planning program that will be mandatory for the agencies reporting to the Governor's Office. The strategic planning program will encompass a minimum three-year planning horizon for agencies and a five-year planning horizon for the Office of Strategic Planning and Budgeting.
 - d. Manage and coordinate State demographic and economic forecasting models through a consortium of agency, university, and private-sector demographic and forecasting expertise.
 - e. Develop one or more joint public-private sector advisory councils, the members of which shall meet on a periodic basis to provide input into the State of Arizona's strategic planning and budget efforts.
 - f. Work with and support strategic planning and budgeting efforts of those agencies managed by elected officials.
 - g. Manage and coordinate State productivity and cost efficiency efforts.
 - h. Act as an advisory group to the Governor for the State's Venture Team program.
- 2) That the intent of this Executive Order is not to add new resources to carry out the functions of the Governor's Office of Strategic Planning and Budgeting, but rather to act as the means of consolidating functions through the use of existing resources.
 - 3) This Executive Order is to be implemented in a two-phased approach:

Governor

- a. In Phase I, the staff and functions of the Governor's Office of Strategic Planning and Budgeting will be provided by temporarily assigning all personnel and support resources from the Executive Budget Office. This Office will be supplemented with strategic planning staff temporarily assigned from other agencies, as necessary.
 - b. For Phase II, the above staff and resources will become permanently transferred to the Governor's Office beginning in Fiscal Year 1991-92. This transfer will include all future budgeting and personnel requirements assigned to this Office.
- 4) The Governor's Office of Strategic Planning and Budgeting will:
- a. Have the responsibility and authority to implement all appropriate items listed in this Executive Order in a time frame determined by the Governor's Office of Strategic Planning and Budgeting that reflects the most expedient and reasonable schedule as possible.
 - b. Begin operations immediately.
 - c. Develop and submit budget and personnel requirements for the 1991-1992 fiscal year and all subsequent fiscal years.
- 5) The Department of Administration will provide agency support services to the Governor's Office of Strategic Planning and Budgeting as required and as directed by the Governor's Chief of Staff.
- 6) Other State agencies will assist and support the Governor's Office of Strategic Planning and Budgeting as necessary.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

ROSE MOFFORD
Governor

DONE at the Capitol in Phoenix this twenty-seventh day of November in the Year of Our Lord One Thousand Nine Hundred and Ninety and of the Independence of the United States of America the Two Hundred and Fourteenth.

ATTEST:

JIM SHUMWAY
Secretary of State