

**ARIZONA COMMUNITY COLLEGE
PRESIDENTS' COUNCIL**

**REPORT ON ADMISSION OF STUDENTS UNDER
THE AGE OF EIGHTEEN**

A.R.S. §15-1821

FY 2010-11

Data Provided by:
Arizona Community College Presidents' Council Districts

Report Prepared by:
Arizona Community College Presidents' Council
November 15, 2011

Arizona Community College Presidents' Council

Dr. Michael Kearns
Mohave Community College
Neal Campus - Kingman
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Kingman, AZ 86409

November 15, 2011

Honorable Russell Pearce, Senate President
Arizona State Senate
1700 W. Washington
Phoenix, Arizona 85007

Dear President Pearce,

On behalf of the Arizona Community College Presidents' Council, it is my pleasure to present you with the Report on Admission of Students Under the Age of Eighteen for FY 2010-11.

The Arizona Community College Presidents' Council and I appreciate your continued support of our mission and the mutual constituents we serve.

Sincerely,



Dr. Michael Kearns
Arizona Community College Presidents' Council Chair

- c. Honorable Andy Tobin, Speaker of the House of Representatives
- Mr. Vince Yanez, Executive Director, State Board of Education
- Mr. John Huppenthal, Superintendent of Arizona Department of Education
- Honorable Ken Bennett, Arizona Secretary of State
- Ms. GladysAnn Wells, Director, Arizona State Library

ACKNOWLEDGEMENTS

The Arizona Community College Presidents' Council (ACCPC) prepared this report on behalf of the community college districts. Each community college district provided the data contained in this report through their institutional effectiveness/research offices.

ACCPC thanks the following individuals and the members of their staff. Without their efforts the preparation of this document would not have been possible.

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Coconino County Community College District

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Graham County Community College District

Mr. Glen Snider

Maricopa County Community College District

Ms. Beth Hunt Larson

Mohave County Community College District

Ms. Shelly Castaneda

Navajo County Community College District

Ms. Debra Myers

Pima County Community College District

Dr. Nicola Richmond

Pinal County Community College District

Mr. William Brown

Yavapai County Community College District

Mr. Tom Hughes

Yuma/La Paz County Community College District

Dr. Mary Schaal

Dr. Maria Vasilieva compiled this report on behalf of ACCPC.

REPORT OVERVIEW

This document provides information on students under the age of eighteen by community college district, as reported by the Arizona Community College Presidents' Council (ACCPC). It is submitted in accordance with A.R.S. §15-1821. The report provides data on those students under eighteen years old, who had not yet attained a high school diploma or high school certificate of equivalency and who were enrolled in a community college course or a program for community college credit during the period.

The report includes the following by section:

1. The number of students who were enrolled
2. A general narrative on the types of courses or programs in which the students were enrolled
 - a. Academic Courses by College and by Subject
 - b. Occupational Courses by College and by Subject
3. District policies governing these admissions.

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SECTION 1: UNDUPLICATED HEADCOUNT

**REPORT ON ADMISSION OF STUDENTS UNDER
THE AGE OF EIGHTEEN**

A.R.S. §15-1821

FY 2010-11

REPORT ON ADMISSION OF STUDENTS UNDER THE AGE OF EIGHTEEN

Fall 2010 – Summer 2011

Unduplicated Headcount

DISTRICT	Unduplicated Headcount
Cochise County Community College District	934
Coconino County Community College District	787
Graham County Community College District	953
Maricopa County Community College District*	23,121
Chandler-Gilbert Community College	1,818
Estrella Mountain Community College	1,513
GateWay Community College	1,951
Glendale Community College	2,157
Mesa Community College	1,822
Paradise Valley Community College	1,285
Phoenix College	1,088
Rio Salado Community College	8,323
Scottsdale Community College	1,221
South Mountain Community College	1,943
Mohave County Community College District	1,210
Navajo County Community College District	1,733
Pima County Community College District	2,109
Pinal County Community College District	736
Yavapai County Community College District	975
Yuma/La Paz County Community College District	689

* The Maricopa District Headcount is unduplicated at the college level. The District Headcount is **20,526** when unduplicated at the district level. The different is due to students taking courses at more than one college in the District.

SECTION 2: COURSE DESCRIPTIONS

**REPORT ON ADMISSION OF STUDENTS UNDER
THE AGE OF EIGHTEEN**

A.R.S. §15-1821

FY 2010-11

COURSE DESCRIPTIONS

The Report on the Admission of Students Under the Age of 18 provides general course descriptions and the credits earned for the types of courses in which this student population enrolled in the Arizona Community College Presidents' Council (ACCPC) districts in FY 2010-11.

Students under the age of 18, provided they meet entrance level requirements, may enroll in courses offered online, on community college campuses, on high school campuses or other community college locations. Students under the age of 18 are students who have not yet earned a high school diploma or high school certificate of equivalency.

Every Community College District was required to submit the ten courses with highest enrollment number of students under the age of eighteen. The selection below represents this sample. This selection of courses has the following features.

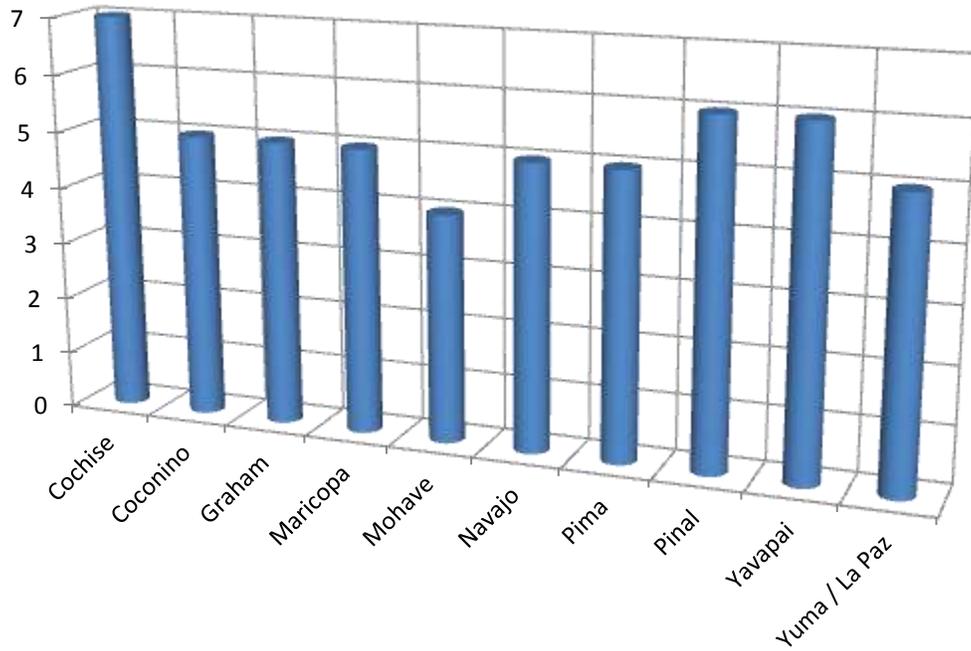
Sophomore-level courses are popular among under 18 students in only three districts:

- Pinal: Music,
- Maricopa: American literature, and
- Coconino: Commercial Food Production.

Remedial courses are among the most-taken by under 18 students in Yuma, Pinal and Yavapai districts:

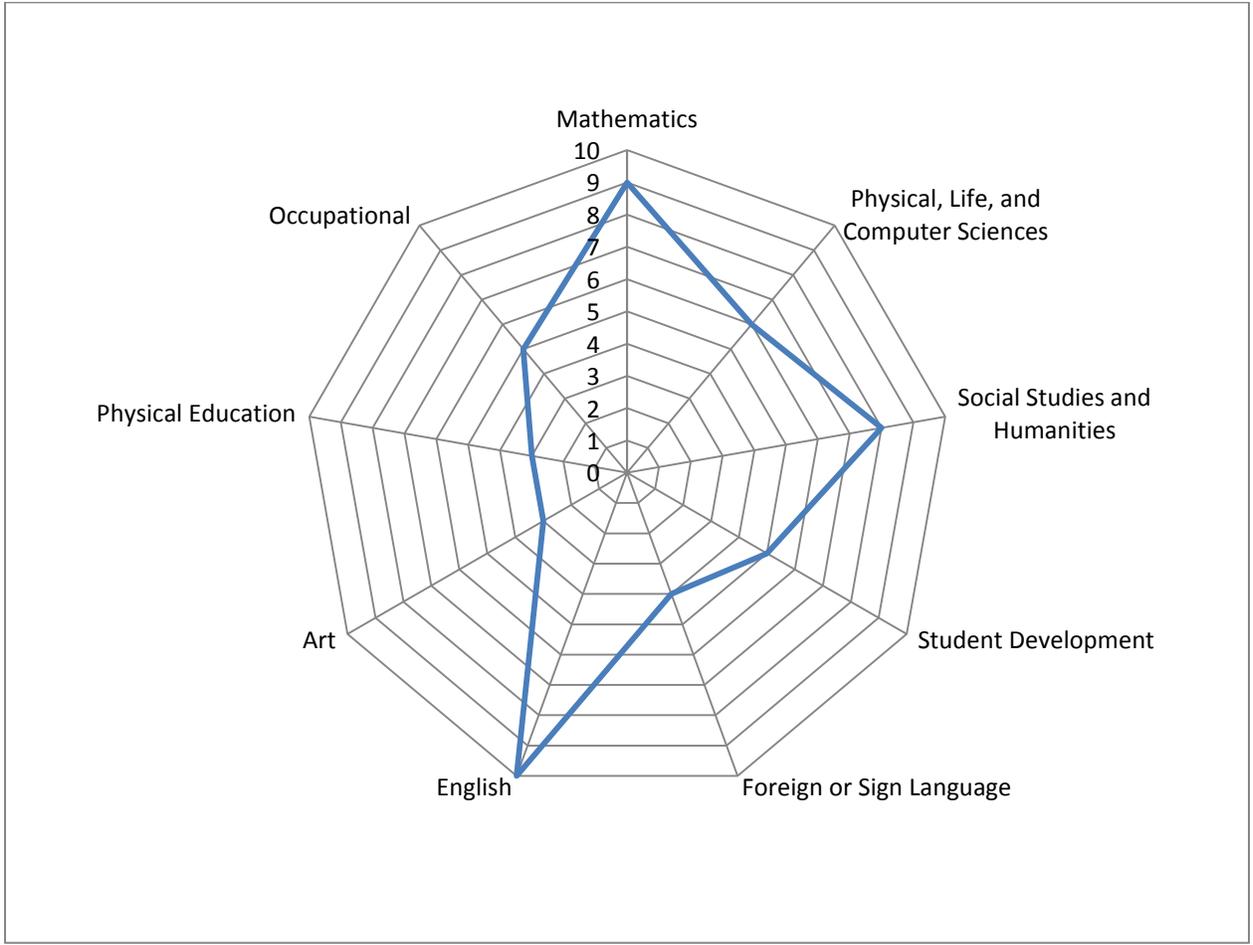
- Yuma: Orchestra, Choir, Art, Beginning Algebra, and Orientation;
- Pinal: Pre-algebra, Introductory Algebra, and Intermediate Algebra;
- Yavapai: Adult Education Placement and Orientation, Adult Education Secondary Skills.

Number of areas of study presented by the top ten courses taken by students under 18



DISTRICTS	Art	English	Math	Physical, Life, and Computer and Sciences	Social Studies and Humanities	Physical Education	Foreign and Sign Languages	Student development	Occupational Courses
Cochise		X	X	X	X	X	X		X
Coconino	X	X			X		X		X
Graham		X	X		X	X			X
Maricopa		X	X		X		X	X	
Mohave		X	X	X	X				
Navajo		X	X	X	X				X
Pima		X	X	X			X	X	
Pinal	X	X	X	X	X			X	
Yavapai		X	X	X	X			X	X
Yuma / La Paz	X	X	X			X		X	
Total	3	10	9	6	8	3	4	5	5

Number of districts with significant enrollment of students under 18, per area of study.



For following districts the top ten classes taken by students under 18 years old do not include Art:

Cochise Community College District
Graham Community College District
Maricopa Community College District
Mohave Community College District
Navajo Community College District
Pima County Community College District
Yavapai Community College District

Maricopa Community College District

ENG 101 First-Year Composition (3)

Emphasis on rhetoric and composition with a focus on expository writing and understanding writing as a process. Establishing effective college-level writing strategies through four or more writing projects comprising at least 3,000 words in total.

ENG 102 First-Year Composition (3)

Emphasis on rhetoric and composition with a focus on persuasive, research-based writing and understanding writing as a process. Developing advanced college-level writing strategies through three or more writing projects comprising at least 4,000 words in total.

ENH 241 American Literature Before 1869 (3)

Includes literature written prior to 1860 in the United States. Prerequisites: None.

Mohave Community College District

ENG 101 English Composition I (3)

Reviews the fundamentals of grammar, sentence structure and paragraphs. Includes extensive theme writing with emphasis on exposition and critical thinking. Three lecture. Prerequisite: Appropriate score on assessment test or successful completion of the PCS 021 and TRE 089.

ENG 102 English Composition II (3)

Continuation of the composition and rhetoric focus of ENG 101 with an emphasis on persuasive, research-based writing. Three lecture. Prerequisite: Completion of ENG 101 with a grade of "C" or better.

Navajo Community College District

ENG 101 College Composition I (3)

Basic principles of writing college-level, academic essays, including a short research paper. Prerequisite: Satisfactory placement, or ENL 100 or TLC 090.

ENG 102 College Composition II (3)

Basic principles of writing college-level, documented critical essays, including the longer research paper. Prerequisite: ENL 101.

Pima County Community College District

WRT 100 Writing Fundamentals (3)

Review of sentence structure, mechanics and usage. Includes review of sentence patterns, designing and writing effective paragraphs, and developing short essays, one of 500 to 750 words. Prerequisite(s): WRT 070 or 075 with a C or better, or required score on the Writing assessment test.

WRT 101 Writing I (3)

Principles and practices of writing. Includes writing college-level essays, review of basic writing skills, written works including a variety of essay types with an emphasis on argumentation, and documented inquiry. Prerequisite(s): WRT 100 or 106 with a C or better or required score on writing assessment test.

WRT 102 Writing II (3)

Continuation of WRT 101. Includes reading, analyzing, and discussing various types of text; writing analytical or critical papers; and developing research skills. Also includes writing a research paper. Prerequisite(s): WRT 101 or 107 with a C or better.

Pinal Community College District

ENG 101 English Composition III (3)

Development of ability to read and write academic, college-level essays with an emphasis on generating a thesis and supporting ideas, and using a process of writing, revising and editing to create organized, coherent, thoughtful, and well-developed essays which adhere to the conventions of English grammar, mechanics, and usage.

ENG 102 English Composition IV (3)

Emphasis on critical thinking, close reading, analysis, and advanced research skills through the development, writing, and revision of complex arguments. Prerequisite: ENG101

Yavapai Community College District

ENG 101 College Composition I (3)

Focus on composing expository and argumentative essays. Emphasis on the processes of writing, reading, and critical thinking. Introduction to research and documentation.

Yuma/La Paz Community College District

ENG 101 Freshman Composition/GE

(3)

A course in analytical writing with emphasis on organization, types of prose, rhetorical methods, and styles of writing. It transfers to state universities. Prerequisites: ENG 100 or appropriate reading and sentence skills scores.

FOREIGN OR SIGN LANGUAGE

Cochise Community College District

ASL 101 American Sign Language I (4)

American Sign Language includes principles, methods and techniques for communicating with deaf individuals who sign. Also includes a brief history of sign, introduction to deaf culture, development of receptive and expressive sign skills, manual alphabet, numbers and sign vocabulary. Class is conducted primarily without voice. Prerequisite(s): None.

ASL 102 American Sign Language II (4)

Continuation of ASL 101. Includes sign vocabulary, numbers, finger spelling, and culture. Emphasis is on the enhancement of receptive sign skills, further development of expressive sign skills, and the application of rudimentary syntactical and grammatical structures. Class is conducted primarily without voice. Prerequisite(s): ASL 101 or permission of instructor.

Coconino Community College District

NAV 101 Beginning Navajo I (4)

Basic grammar, vocabulary, and culture. Practice in speaking, reading, and writing Navajo. General Education: Options. Four lecture. Fall. May be taken for S/U credit with instructor approval.

Maricopa Community College District

SPA 101 Elementary Spanish I (4)

Basic grammar, pronunciation and vocabulary of the Spanish language. Includes the study of the Spanish-speaking cultures. Practice of listening, speaking, reading, and writing skills. Prerequisites: None.

SPA 102 Elementary Spanish II (4)

Continued study of grammar and vocabulary of the Spanish language and study of the Spanish-speaking cultures. Emphasis on speaking, reading, and writing skills.

Pima County Community College District

SPA 101 Elementary Spanish I (4)

Introduction to Spanish. Includes basic oral and written forms, grammatical structures, interpersonal transactions, and geographical and cultural awareness.

For following districts the top ten classes taken by students under 18 years old do not include Foreign or Sign Languages:

Graham Community College District

Mohave Community College District

Navajo Community College District

Pinal Community College District

Yavapai Community College District

Yuma/La Paz Community College District

MATHEMATICS

Cochise Community College District

MAT 187 Precalculus **(5)**

College-level algebra and trigonometry. Algebra topics include analysis of graphs, asymptotic behavior, symmetry, inequalities, analysis of polynomials, the rational root theorem, and logarithmic and exponential functions with applications. The trigonometry includes the trigonometric functions, angle measures, the inverse trigonometric functions, identities and trigonometric formulas. Prerequisite(s): Appropriate placement test score or MAT 122 or MAT 123 (or MAT 123A and MAT 123B).

MAT 151 College Algebra **(4)**

A preparation for those intending to take further mathematics courses, this is an in-depth study of basic algebra concepts such as linear and quadratic equations, inequalities, functions, and graphing. The course continues into the more advanced topics of logarithms and matrices. Prerequisite(s): Appropriate placement test score or MAT 122 or MAT 123 (or MAT 123A and MAT 123B).

Graham Community College District

MAT 154 College Algebra **(4)**

A first course to prepare students for calculus. Topics include functions, graphs, solving equations, zeros of polynomials, exponentials and logarithms, and systems of equations. Additional topics may include conic sections, partial fraction decomposition, matrices, sequence, and series.

Maricopa Community College District

MAT 187 Precalculus **(5)**

A precalculus course combining topics from college algebra and trigonometry. Preparation for analytic geometry and calculus. May receive credit for only one of the following: MAT150, MAT151, MAT152, or MAT187.

MAT151 College Algebra / Functions **(4)**

Analysis and interpretation of the behavior and nature of functions including polynomial, rational, exponential, logarithmic, power, absolute value, and piecewise-defined functions; systems of equations, modeling and solving real world problems. Additional topics may include matrices, combinatorics, sequences and series, and conics.

Mohave Community College District

MAT151 College Algebra

(4)

A more extensive and rigorous course in algebra. Emphasis in this course is on functions and relations. Systems of equations, inequalities, and matrices are also covered. Four lecture. Prerequisite: Appropriate score on assessment test or completion of MAT 121 with a grade of “C” or better.

MAT181 Plane Trigonometry

(3)

A study of trigonometric functions, inverse functions, identities and graphs and their applications to right and oblique triangles, vectors, complex numbers, and polar and parametric equations. Three lecture. Prerequisite: Appropriate score on assessment test or completion of MAT 151 with a grade of “C” or better.

Navajo Community College District

MAT 152 Advanced Algebra

(4)

Algebraic concepts at the college level. The approach is intuitive and interactive, with an emphasis on real-life applications and the use of current technologies, particularly graphing calculators. Coursework includes a review of basic algebra, progressing to techniques for solving equations and inequalities both algebraically and graphically. Also covers polynomial, rational, radical, exponential and logarithmic functions and their graphs, as well as sequences, series and combinatorics; TI-83 graphing calculator required. Prerequisite: MAT 112 or MAT 121, or satisfactory placement.

MAT 189 Precalculus Algebra / Trigonometry

(3)

Concepts in algebra and trigonometry necessary to prepare for calculus. The approach is intuitive and interactive with an emphasis on real-life applications and the use of current technologies, particularly graphing calculations. Coursework includes trigonometric functions, analytic trigonometry, vectors and applications, systems of equations and inequalities, matrices and determinants, and analytic geometry. Prerequisites: Graphing calculator required; MAT 152.

Pima County Community College District

MAT 122 Intermediate Algebra

(3)

Basic Algebraic functions. Includes lines in the plane, systems of linear equations, inequalities, polynomials, rational expressions and equations, radical expressions and equations. Also includes quadratic equations, literal equations, exponents, and logarithms, functions and optional topics. Prerequisite(s): Within the last three years: C or better in MAT 092 or satisfactory score on the mathematics assessment exam.

MAT 151 College Algebra

(4)

Introduction to college-level algebra. Includes functions, polynomial and rational functions, exponential and logarithmic functions, linear 2 x 2 and higher systems, graphing, sequences and series, and calculator use. Prerequisite(s): Within the last three years: MAT-122 with a C or better or required score on the Mathematics assessment test.

MAT 182 Trigonometry (3)

Introduction to trigonometric functions. Includes graphs, identities, angle measure, vectors, polar coordinates, and conic sections. Prerequisite(s): Within the last three years: MAT 151 with a C or better or required score on the Mathematics assessment test.

Pinal Community College District

MAT 086 Pre-Algebra (3)

A review of the fundamental concepts of algebra. This course provides a strong base for success in future algebra courses. RDG 091 is recommended. Prerequisite: MAT082.

MAT 092 Introductory Algebra (3)

A review of the basic skills of arithmetic and algebra, with the emphasis on developing sound algebraic and problem solving skills. RDG091 is recommended.

MAT 021 Intermediate Algebra Standard (4)

Operations/properties of real numbers, exponents and complex numbers; factoring, solution/application of linear and quadratic equations; operations on rational and radical expressions. RDG091 is recommended. Prerequisite: MAT092

Yavapai Community College District

MAT187 Precalculus (5)

Focus on topics from college algebra and trigonometry essential to the study of calculus and analytic geometry. Includes linear, quadratic, polynomial, rational, exponential, circular, and trigonometric functions, trigonometry, systems of equations, and matrices.

MAT 152 College Algebra (3)

Focus on modeling of applications using linear, quadratic, exponential and logarithmic functions. Introduction to solving systems of equations using matrices.

MAT122 Intermediate Algebra (3)

Study of simplifying polynomial, rational and radical expressions; solving quadratic, rational and radical equations; introducing functions and their representations; applying mathematics in real-world contexts; and using appropriate technology.

MAT 142 College Mathematics

(3)

Survey of mathematical topics and applications. Includes statistics, probability, exponential functions, finance, dimensional analysis and other selected discrete math topics.

Yuma/La Paz Community College District

MAT 081 Beginning Algebra

(4)

A comprehensive review of the techniques and skills of beginning algebra including exponents, linear equations and inequalities, and an introduction to functions. Prerequisites: MAT 071 or 072 or an acceptable score on the Computerized Placement Test (CPT).

MAT 122 Intermediate Algebra: Accelerated/GE

(3)

Logical development of the laws of algebra, factoring, linear equations, simultaneous equations, functions and graphs, exponents and radicals, quadratic equations. Prerequisites: MAT 081 or 082 or an acceptable score on the Computerized Placement Test (CPT).

For following districts the top ten classes taken by students under 18 years old do not include Mathematics:

Coconino Community College District

application software with an emphasis on database and spreadsheets for problem solving.
Prerequisite: RDG094

Yavapai Community College District

CNT 100 Introduction to Networking Technologies (3)

Introduction to technologies, terminology, and skills used in the world of data networking. Emphasis on practical applications of networking and computer technology to real-world problems, including home and small-business network setup.

For following districts the top ten classes taken by students under 18 years old do not include Physical, Life, or Computer Sciences:

Coconino Community College District

Graham Community College District

Maricopa Community College District

Yuma/La Paz Community College District

SOCIAL STUDIES AND HUMANITIES

Cochise Community College District

HIS 110 History of the United States 1607-1877 (3)

A study of the development of American characteristics and nationality from colonial beginnings through the period of Reconstruction, emphasizing the factors and forces which produced the Revolution, the Constitution, westward expansion, sectionalism, and the Civil War. Prerequisite(s): Concurrent enrollment in a collaborative RDG 110, or RDG 122 or exemption.

Coconino Community College District

HIS 131 US History to 1877 (3)

Study of the peoples and forces that comprise the history of the United States from the pre-Columbian era to the end of Reconstruction (1877). General Education: Social and Behavioral Sciences. Special Requirements: Contemporary Global/International Awareness or Historical Awareness, Ethnic/Race/Gender Awareness. Three lecture.

HIS 132 US History from 1877 (3)

History of the United States and the peoples and forces that shape it from the end of Reconstruction to the present. General Education: Social and Behavioral Sciences. Special Requirements: Contemporary Global/International Awareness or Historical Awareness, Ethnic/Race/Gender Awareness. Three lecture.

Graham Community College District

PSY 101 Introduction to Psychology (3)

A general survey of the important concepts in psychology with traditional theories and modern developments. It includes, but is not limited to, such topics as the history of psychology, the biological foundations of behavior, learning, memory, problem solving, sensation and perception, states of consciousness, motivation, emotions, personality, intelligence, gender and sexuality, and abnormal behavior.

HIS 101 U.S. History I (3)

This course of study includes units on discovery, colonization, the formation of the American Union, Constitutional principles, westward expansion, origins of north/south conflict, the Civil War and Reconstruction. Significant economic and social developments are placed in their historical context.

HIS 102 U.S. History II (3)

This course of study includes units on industrialization, the development of the west, the progressive era, World War I, the depression, World War II, the Cold War and recent American history. Significant economic and social developments are placed in their historical context.

Maricopa Community College District

HIS103 United States History to 1865 (3)

The political, economic, and social development of the United States from the Pre-Columbian period through the end of the Civil War (1865). Prerequisites: None.

Mohave Community College District

HIS131 History Of The United States I (3)

Contains a survey of the political, economic, and cultural history of the United States with emphasis placed on historical events, people and movements that impacted American society. Three lecture. Prerequisite: Appropriate score on assessment test or successful completion of PCS 021 and TRE 089.

HIS132 History Of The United States II (3)

A continuation of the survey of the United States history from the period of reconstruction to the present day. Three lecture. Prerequisite: Appropriate score on assessment test or successful completion of PCS 021 and TRE 089.

PSY 101 Introductory Psychology (3)

An introduction to the field of psychology, dealing with such topics as the scientific method in psychology, a survey of the different fields of psychology, heredity and environment, intelligence, emotions, motivation, the nervous system, and the learning process. Three lecture. Prerequisite: Appropriate score on assessment test or successful completion of ENG 101 or successful completion of TRE 089.

SOC 131 Introductory Sociology (3)

An introduction to the field of sociology, the scientific study of humans and their behavior in the social context. Topics include conducting research in sociology, sociological theory, culture, socialization, crime & deviance, sex & gender, race & ethnicity, social institutions, organizations, social issues and social movements and change. Three lecture. Prerequisite: Appropriate score on assessment test or successful completion of TRE 089.

POS 120 American National Government (3)

A survey of the United States government, including the Constitution; political parties and elections; pressure groups; Congress, the President, and bureaucracy; courts; civil rights and

liberties; and foreign affairs. Three lecture. Prerequisites: Appropriate score on assessment test or successful completion of PCS 021 and TRE 089.

Navajo Community College District

PSY 101 Introduction to Psychology (3)

Introduction to principles and theories of human behavior, development, personality and cognition, and the relationship to societal issues. Historical views and research methodology applied to psychology are also presented.

Pinal Community College District

PSY 101 Introduction to Psychology (3)

Introduction to principles and theories of human behavior, development, personality and cognition, and the relationship to societal issues. Historical views and research methodology applied to psychology are also presented. Prerequisite: RDG094.

COM 100 Fund of Human Communication (3)

Basic theories, dimensions, and concepts of human communicative interaction and behavior in small groups, interpersonal communication, and public speaking.

Yavapai Community College District

PSY 101 Introductory Psychology (3)

Introduction to psychology through such topics as the scientific method in psychology, survey of different fields in psychology, heredity and environment, intelligence, emotions, motivation, nervous system, and learning processes.

For following districts the top ten classes taken by students under 18 years old do not include Social Studies and Humanities:

Pima County Community College District
Yuma/La Paz Community College District

STUDENT DEVELOPMENT

Maricopa Community College District

CPD 150 Strategies For College Success (3)
Focus on increasing student success through college orientation and personal growth, study skills development, and educational and career planning. Prerequisites: None.

Pima County Community College District

STU 100 College Study Skills (1)
Skills and techniques required for being an efficient student. Includes study techniques, memory and concentration, college resources, goal setting, time management, attentive listening, organization of lecture/text material, note taking systems, test taking strategies, and test anxiety.

STU 109A Career Choices: Interest & Val (1)
Interests and values to make career choices. Includes values clarification, skill identification, interest and personality assessments, career research strategies.

Pinal Community College District

CPD 101 Orientation to Student Development (1)
Exploration of campus, college, academic resources for student success, and development of the characteristics and strategies of lifelong learning. Recommended for students in the first-semester of college or transferring from another institution. Satisfactory/Unsatisfactory grading available.

Yavapai Community College District

AED 010 Adult Education Placement and Orientation (0.5)
Focus on GED preparation of course requirements and placement testing.

AED 030 Adult Education Secondary Skills (3)
Focus on secondary-level reading, writing and math skills through grade 12.9.

Yuma/La Paz Community College District

ORI 099 Special Topics: Orientation (0.5)
Course content specifically designed around specific disciplines.

For following districts the top ten classes taken by students under 18 years old do not include Student Development:

Cochise Community College District
Coconino Community College District
Graham Community College District
Mohave Community College District
Navajo Community College District

For following districts the top ten classes taken by students under 18 years old do not include any Occupational Courses:

Maricopa Community College District

Mohave Community College District

Pima County Community College District

Pinal Community College District

Yuma/La Paz Community College District

SECTION 3: POLICIES

**REPORT ON ADMISSION OF STUDENTS UNDER
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A.R.S. §15-1821

FY 2010-11

SUMMARY OF ADMISSION POLICIES FOR STUDENTS UNDER THE AGE OF 18

The districts of the Arizona Community College Presidents' Council (ACCPC) classify students as either a "regular student" or "special student" for admission purposes. Special student admission policies are set for those students under the age of 18. At a minimum, the policies of the districts of the ACCPC include the admission criteria stated in A.R.S. 15-1805.01.

In addition to each district's administrative policy, prerequisite and placement testing requirements are also found in college catalogs. In addition to those policies, districts may have additional admission requirements for dual enrollment students within established dual enrollment policies, guidelines and intergovernmental agreements with participating high schools.

This summary includes the admission policies for all students under the age of 18, or special status students, regardless of class type or location.

Cochise Community College District

Cochise College

Procedure 4001.2 : Admission of Students Under the Age of 18

1. A student who is under 18 shall not be denied admission because of age, lack of a high school diploma or high school certificate of equivalency, grade in school, lack of permission of school officials or lack of concurrent enrollment in public or private school, if the student has achieved at least the following test scores:

- a. SAT (Scholastic Aptitude Test) composite (verbal and math) of 930 or more, or a composite score of 93 or more on the PSAT (Preliminary Scholastic Aptitude Test)
- b. ACT (American College Test) composite of 22 or more
- c. The completion of a college placement test designated by the college which indicates the student is at the appropriate college level for the course.
- d. A passing score on the relevant portions of the Arizona instrument to measure standards test.

2. A student admitted under this procedure is not guaranteed admission to a specific degree program or to all courses offered by the community college.

3. The college may limit the number of semester credit hours in which a student may enroll.

Procedure 4001.3 : Admission of Students Under the Age of 18 in Special Status

Students under 18 who do not meet the provisions stated above may be admitted on an individual basis with the approval of a Cochise College counselor so long as the students meet the established requirements of the courses for which they enroll and the Dean of Student Services determines that such admission is in the best interest of the students. Students concurrently enrolled in both high school and college who are admitted under Special Status are limited to eleven semester credit hours without explicit approval of a Cochise College counselor.

Coconino Community College District—

Coconino Community College

Policies provide for compliance with A.R.S. 15.1805.01. The admission policy also provides that students may be admitted on an individual basis with approval of the college and, as appropriate, consent of parents and a recommendation from the student's school. For students still enrolled in high school, admission is limited to students who have completed the 10th grade.

Students must meet the established requirements of the course(s) for which he/she chooses to enroll and it must be determined to be in the best interest of the student. Established course requirements for all students include demonstration of successful completion of prerequisites and the same assessment testing requirements for students who seek admission under "regular student" status. A student shall not be denied admission because of age, lack of high school diploma or high school certificate of equivalency, grade in school, lack of permission of school officials or lack of concurrent enrollment in a public or private school, if the student has achieved at least a specified score on a college entrance examination or meets other enumerated standards. A student may be admitted if they meet certain other requirements.

Graham Community College District—

Eastern Arizona College

Policies provide for compliance with A.R.S. 15.1805.01.

Admission Procedures

Number: 5010.01

Approved: 04/21/04

Reference: ARS §15-1821; Federal Regulation 34 CFR 600.11

Admission to Eastern Arizona College

A. Admission of Regular Students — Admission may be granted to any person who meets one of the following criteria.

1. Is a graduate of a high school which is accredited by a regional accrediting association as defined by the United States Office of Education or approved by a State Board of Education or other appropriate state educational agency.

2. Has a high school certificate of equivalency.

3. Is 18 years of age or older and demonstrates evidence of potential success in the community college.

4. Is a transfer student in good standing from another college or university.

B. Admission of students under 18 years of age based on test scores.

1. Admission shall be granted to any student who is under age eighteen and who achieves the following test scores:

a. SAT (Scholastic Aptitude Test) composite (verbal and math) of 930 or more, or

an

b. ACT (American College Test) composite of 22 or more.

C. Admission of students in special status — A student may be admitted if the student meets the established requirements of the courses for which he/she enrolls and the College's Chief Academic Officer or personnel designated by the Chief Academic Officer determine that such admission is in the best interest of the student and the College.

A student under 14 years of age must also have written permission of the College instructor teaching a class prior to enrolling.

D. Admission to the College under A, B, or C does not insure registration in courses or programs which have specialized entrance requirements nor does it insure admittance to campus housing.

Admission Procedures

A. New students:

1. Admission consists of establishing a record at Eastern Arizona College. There are three ways to do this.

a. You may complete and submit the Admissions Form over the World Wide Web or

b. Call Operator Assisted Registration during business hours at (928) 428-8270 or (800) 678-3808 Ext. 8270 and give the information over the phone, or

c. Complete the Admissions Form which is found in each printed class schedule and:

i. Mail it to: EAC Records and Registration, Thatcher, AZ 85552-0769, or

ii. Fax it to: EAC Records and Registration, (928) 428-8462, or

iii. Bring it to the Records and Registration Office in the College Student Services Building on the Thatcher Campus between 8:30 a.m. and 4:30 p.m., Monday through Friday.

2. Transcripts:

a. Transfer students who want to receive credit for prior college work or who need to show that prerequisites have been satisfied, or athletes needing to prove eligibility must also submit an official transcript from the last college attended. Athletes must also submit an official high school transcript or proof of GED. Admission to EAC will not be delayed pending receipt of the transcript.

b. Students are responsible for requesting that colleges send official transcripts necessary for transfer credit evaluation.

c. Exceptions may be made by the Chief Admissions Officer designated by the College President.

3. Out-of-county Residence Affidavit: An Arizona resident attending classes in Graham County who is a legal resident of Apache, Greenlee, or Santa Cruz County must complete and submit an Out-of-County Residence Affidavit.

4. Standardized Test Results:

a. It is recommended that all students planning to register for more than 11 credit hours take the ACT (American College Test) or SAT (Scholastic Aptitude Test).

A student may request ACT to forward scores to the College by sending \$7 to ACT Records, PO Box 451, Iowa City, IA 52443. Their World Wide Web address is www.act.org and their phone number is (319) 337-1313.

A student may request SAT to forward scores to the College by sending \$6.50 to SAT Program, PO Box 6201, Princeton, NJ 08541-6201. Their World Wide Web address is www.collegeboard.org and their phone number is (609) 771-7600.

b. Tests are used for counseling and advisement purposes only, and are not used to screen out candidates for admission.

5. Health Examinations and Forms:

a. Students participating in intercollegiate athletics are required to have a physical examination prior to practicing or playing on any of the intercollegiate teams. Students who enroll in physical education activities or engage in intramural sports are also strongly encouraged to have a physical examination prior to participation.

b. All students are expected to provide themselves with health and accident insurance.

6. Social Security Number: Entering students will be requested to provide their social security number. This number will also become the student's identification number. Upon request, students will be assigned an alternate Eastern Arizona College identification number. There is no charge for this service.

7. Housing Application: Those on-campus students desiring college housing must submit a Housing Application and the housing deposit. If the student is not accepted for admission, the deposit will be refunded upon written request.

A. Inquiries concerning admission to Eastern Arizona College should be sent to the Admissions Office, Eastern Arizona College, Thatcher, AZ 85552-0769.

B. Former students: Former students re-enrolling after an intervening semester are subject to policies and procedures in force at the time of re-enrollment.

C. International Students: International students may be admitted to Eastern Arizona College. Notice will be sent to the student indicating either acceptance or denial after the Admissions Office has received all of the following. International students must submit the following:

1. Admissions Form.

2. \$25.00 non-refundable application fee payable in US Dollars, or in the form of an International Reply Coupon issued through a government or postal office overseas.

3. Housing Application and deposit (if College housing desired).

4. Official transcript of high school and college work.

5. Completed medical examination.

6. TOEFL test scores. The minimum TOEFL paper-based test score we accept is 500 and the minimum TOEFL computer-based test score we accept is 173. For information on the TOEFL, write to Test of English as a Foreign Language, Educational Testing Service, Princeton, NJ 08540, USA. You may be admitted without TOEFL scores contingent upon participation in a College language training program designed and approved to meet your individual needs.

7. Letters of recommendation from two persons, preferably officials from the student's former school.

8. Certification of Finances.

9. Proof of hospitalization insurance.

After being admitted to Eastern Arizona College, the International Student is responsible for completing all Immigration and Naturalization Service (INS) requirements. Students may not enroll in classes at Eastern Arizona College without the I-20 Certificate of Eligibility form on file in the Records and Registration Office.

Veterans and Children of Deceased Veterans

Most of Eastern Arizona College's curricula and courses are approved for Veteran's benefits by the Department of Veterans Affairs. Veterans are urged to contact the Veterans Affairs Office (below) for determination of approved courses. These programs are maintained by cooperative arrangement between Eastern Arizona College, the State of Arizona, and the United States

Department of Education. The College and students must comply with all regulations governing the act under which the students are granted educational benefits.

Veterans should apply for the educational benefits from the Department of Veterans Affairs well in advance of their enrollment at Eastern Arizona College. The Veterans Application for Education Benefits may be obtained from the Veterans Affairs Office on the Thatcher campus. All Veterans are required to submit official transcripts of all previous college work. For further information please write to Veterans Affairs Office, Eastern Arizona College, Thatcher, AZ 85552-0769.

Acceptance

Admission may be denied or revoked and registration canceled if it appears that a student's attendance would not be mutually beneficial to the student and Eastern Arizona College.

Registration cannot be completed until all admission requirements have been met.

The act of enrolling in courses at the College indicates you agree to be subject to all the requirements, policies, and regulations in the College Catalog, Schedule of Classes and Student Handbook, and agree to establish a permanent college academic record. You further acknowledge that in order to be admitted to other colleges or universities you may be required to send this academic record to those institutions. Your enrollment also certifies your understanding that the content of EAC courses are designed for adult students and if you are a younger student you may feel constrained from participating in class discussions due to the maturity and age of other students in addition to the subject matter being discussed.

Maricopa Community College District—

Maricopa Community College

The Maricopa Community Colleges have adopted Administrative Regulation 2.2.1 to address admission of students under the age of 18 in compliance with A.R.S. 15-1805.01. Admissions requirements are specifically outlined in the college catalogues and apply to all students seeking to register. Students under the age of 18 are admitted based on the criteria as required by statute. Additionally, policy requires all students to complete any necessary prerequisites and complete a placement assessment prior to registering for an English, reading or math course, or any course for which English, reading or math are prerequisites.

A student shall not be denied admission because of age, lack of high school diploma or high school certificate of equivalency, grade in school, lack of permission of school officials or lack of concurrent enrollment in a public or private school, if the student has achieved at least a specified score on a college entrance examination. The colleges reserve the right to enroll students in courses. The final decision for admission to any class for students admitted under Section 2 of Administrative Regulation 2.2.1 will be determined by the designated college administrator in consultation with the department chairperson and/or faculty.

Mohave Community College District—

Mohave Community College

Policies provide for compliance with A.R.S. 15-1805.01. Admission requirements are outlined in the college catalog and apply to all students seeking admission/readmission. Policy requires students to complete a placement assessment and meet all necessary prerequisites for desired

course(s) and/or program(s). The signature of a parent or guardian is required for persons under 18 years of age who may be admitted. A student may be admitted if they meet certain other requirements.

A student shall not be denied admission because of age, lack of high school diploma or high school certificate of equivalency, grade in school, lack of permission of school officials or lack of concurrent enrollment in a public or private school, if the student has achieved at least a specified score on a college entrance examination. The college may limit the number of semester credit hours in which the student may enroll to no more than six semester credit hours.

Navajo Community College District—

Northland Pioneer College

Policies provide for compliance with A.R.S. 15-1805.01. The admission policy of students under 18 provides that students may be admitted with a satisfactory SAT or ACT score. Students only enrolling in Career and Technical Education courses are exempt from providing the required SAT or ACT scores. High school students who have not taken the SAT or ACT may enroll in classes with the permission of college officials and are subject to the same course entry requirements for students who seek admission under “regular student” status. Students who are younger than high school age will only be admitted with satisfactory SAT or ACT scores or by special permission of the vice president for learning and student services. NPC may limit the number of semester hours in which students under 18 may enroll.

Pima Community College District—

Pima Community College

No student under the age of sixteen will be denied admission to the College because of age, lack of high school diploma or high school certificate of equivalency, grade in school, lack of permission of school officials, or lack of concurrent enrollment in a public or private school, provided the general parameters have been met to assess student preparedness. Admission to the College does not guarantee admission to a specific degree program or to all courses offered by the College. The campus dean of Student Development is responsible for the consistent and uniform implementation of this regulation and related Standard Practice Guides (SPGs). The dean of Student Development or designee is responsible for meeting with the underage student and parents or legal guardian to explain college-wide policies, code of conduct and procedures of special admission of underage students.

Note: Students between the ages of 16 and 18 will not be required to complete the special underage admission process, but they are required to demonstrate competency on the Pima Community College assessment and placement tests. In accordance with ARS 15-1805.01, students between the ages of 16 and 18 may be denied admission if the College determines that enrollment at Pima Community College is not in the best interest of the student.

General Parameters:

1. The College will supplement the education being provided to the underage student by the secondary school system or alternate provider with no more than eight semester hour credits.

- Underage students being homeschooled may enroll for more than eight semester credit hours with special permission. However, enrollment at PCC is not intended to supplant homeschooling.
2. Students under the age of sixteen without a high school diploma or GED must have completed the SAT (Scholastic Aptitude Test) with a composite score of 930 or more on the verbal and math portions, or the ACT (American College Test) with a composite score of 22 or higher, or have achieved a specified score on COMPASS or ASSET as per approved College policy.
 3. For students under the age of sixteen, still in school, the parents or legal guardian must provide a signature granting their permission and permission from the secondary school for supplemental instruction by the College.
 4. Students under the age of sixteen must submit copies of all high school academic, attendance, and discipline records for review.
 5. The parent(s) or guardian(s) of a student under the age of sixteen who has been in alternative schooling must provide a copy of the state credential or certification for the alternative school, a signature by the certificate holder, and an educational plan indicating the activities the College is asked to supplement.
 6. Underage students (under sixteen) and their parent(s)/legal guardian(s) are required to participate in an intake interview at the campus they hope to attend. This special admissions process includes an evaluation of student preparedness, the completion and submission of all required forms and records and an explanation of College policies and procedures. Continued enrollment for underage students granted permission to enroll will be dependent on an evaluation conducted with the student and parent/legal guardian of the satisfactory academic progress and compliance with the Pima Community College Student Code of Conduct.
 7. The records of material required for entrance will be kept by the Vice President of Student Development and the District Office of Admissions and Records.

The College has the right to deny admission to underage students who fail to meet these guidelines and who have been suspended or otherwise officially excluded from secondary schools for disciplinary reasons. Approval or denial for admission and subsequent registration(s) into courses will be made by the Vice President of Student Development.

**Pinal Community College District—
Central Arizona College**

No person under age 18 shall be denied admission because of age, lack of a high school diploma or high diploma or high school certificate of equivalency, grade in school, lack of permission of school officials or lack of concurrent enrollment in a public or private school if the student meets one of the following test scores: SAT (Scholastic Aptitude Test) composite (verbal and math) score of 930 or above; ACT (American College Test) composite score of 22 or above.

Students who are participants in a special program or class sponsored by the college, such as the First Step Program, or who are currently in dual enrollment course(s) in both their high school and Central Arizona College may be considered for Special Admissions. A student admitted under this criterion is not guaranteed admission to a specific degree program or to all courses offered at the college. The number of credits in which a student may enroll may be limited.

Students seeking admission to the college as their primary institution must provide evidence of:

- Completion of the Admission Student Information Form;
- Completion of Request for Special Admission Form;
- Submission of a letter stating the reason for the special admission request;
- Completion of college placement exam (COMPASS);
- Consultation with a member of the college academic advising staff and/or;
- Consultation with the Dean of Records and Admissions.

Yavapai Community College District—

Yavapai Community College

Policies provide for compliance with A.R.S. 15-1805.01. In addition, students seeking admission must complete college placement exams and meet all necessary prerequisites for desired course(s) and/or program(s) or be approved through the conditional admissions process. A student may be admitted if they meet certain other requirements.

Yuma/La Paz Community College District—

Arizona Western College

Policies provide for compliance with A.R.S. 15-1805.01. The college may limit the number of semester credit hours in which a student may enroll to no more than six semester credit hours. A student admitted under this section is not guaranteed admission to a specific degree program or to all courses by the community college. Signature of parent or guardian is required for persons under 18.

1. Admission shall be granted to any student who is under 18 years of age and achieves one of the following:
 - a. A composite score of 93 or more on the preliminary Scholastic Aptitude Test (SAT)
 - b. A composite score of 930 or more on the SAT
 - c. A composite score of 22 or more on the American College Test (ACT)
 - d. A passing score on the relevant portions of the Arizona Instrument to Measure Standards Test (AIMS)
 - e. The completion of a college placement test designated by the college that indicates the student is at the appropriate college level for the course
 - f. Is a graduate of a private or public high school or has a high school certificate of equivalency.
2. Home schooled students are exempt from this subsection.
3. Students may be admitted on an individual basis with the approval of college officials if the student meets the established requirements of the courses for which the student enrolls

and the college officials determine that the student's admission is in the best interest of the student.