

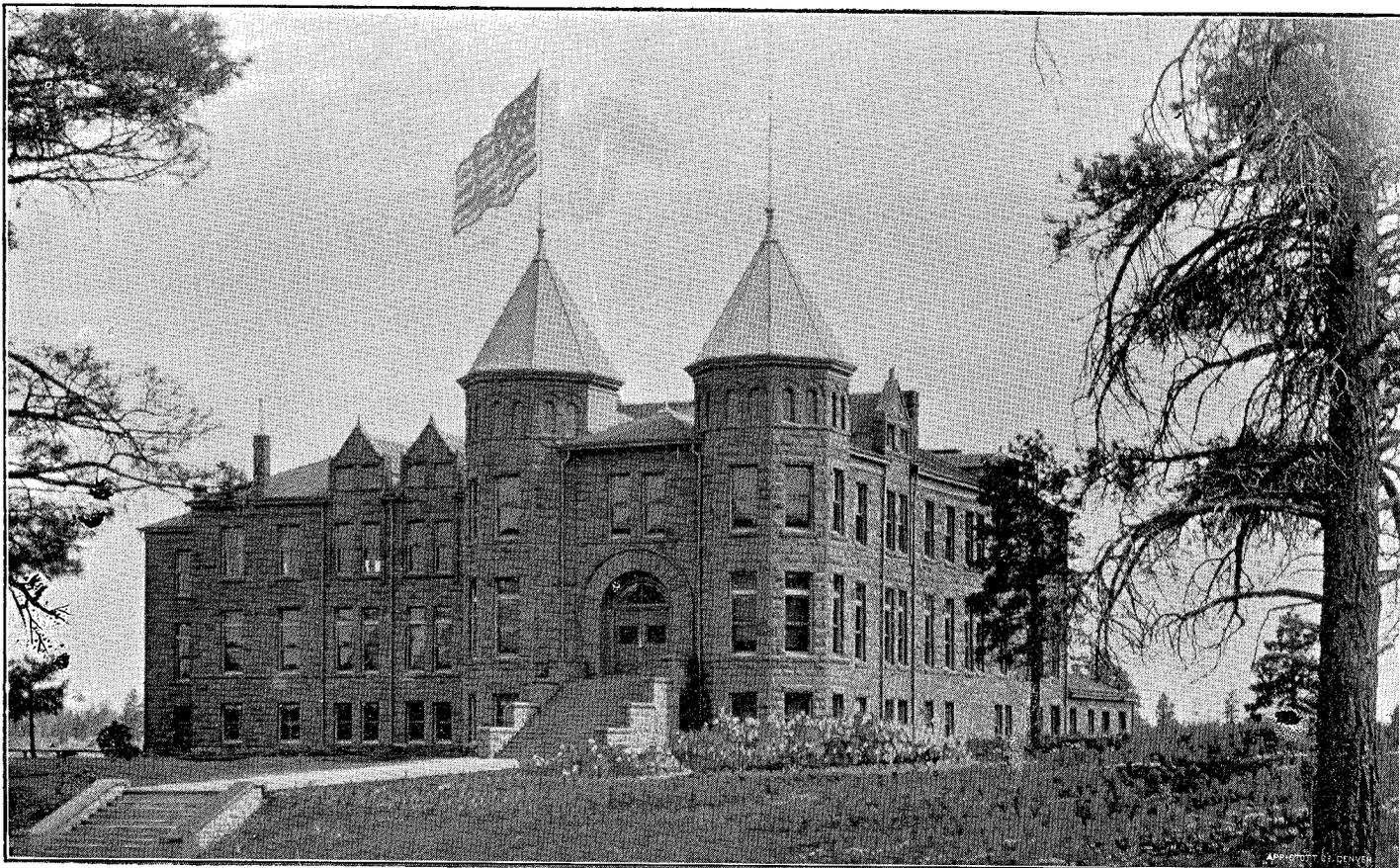
BIENNIAL REPORT
of the
NORTHERN ARIZONA NORMAL SCHOOL

Northern Arizona
1902

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NORTHERN ARIZONA NORMAL SCHOOL, FLAGSTAFF, ARIZONA.

BIENNIAL REPORT

OF THE

Northern Arizona Normal School.

—1902—

A. A. DUTTON,

Secretary Board of Education, Northern Arizona Normal School.

C. M. FUNSTON, PRINTER,
Flagstaff, Arizona.

BIENNIAL REPORT
OF THE
Northern Arizona Normal School.

*HON. ALEX. O. BRODIE, Governor of Arizona, Phoenix,
Arizona.*

SIR:—In compliance with Chapter 24, Paragraph 286, Revised Statutes of Arizona, I submit to you my report on the Northern Arizona Normal School, from the organization of the Board of Education of the Northern Arizona Normal School, April 2d, 1901, to date.

A. A. DUTTON, Secretary.

An act passed by the Twenty-first Legislature made the Territorial Superintendent of Public Instruction chairman of the two normal boards, with two other members of each board to be appointed by the governor. T. E. Pollock and A. A. Dutton were the appointees of the Northern Normal Board. The Board organized in April, 1901, with the following membership: R. L. Long, Superintendent of Public Instruction, chairman; T. E. Pollock and A. A. Dutton, members. A. A. Dutton was elected secretary, and the same organization has continued up to this date.

The work of the Northern Normal at Flagstaff for the past two years has been attended with most

gratifying results. The attendance has been even larger than the most sanguine friends of the school had hoped, and the per cent. of attendance and results obtained are most satisfactory and encouraging. Two classes have been graduated from this school. The class of 1901, consisting of four members—Misses Margaret Wallace, Clara Maxwell Kendrick, Alice Campbell and Maude Williams. The members of this class were all teaching in Arizona in October following graduation, and all are still engaged in teaching, except Miss Kendrick, who was married after closing her first term of school. The class of 1902 was made up of seven members—Misses Virgie Rudd, Bertha Beecher, Grace Grim, Mina B. Jones, Nina Burns, Creola Black and Mary Funston. Every member of this class is either engaged in teaching at the present time, or have engagements to teach in Arizona during the present fall term, except Miss Burns, who has not received her certificate yet, since she is not old enough, according to the Statutes, until the Spring of 1903. That the Northern Normal is doing the work expected of it by the Territorial Legislature and the people of the Territory is most evident from the facts above recited. To prepare teachers for the public schools of the Territory is the purpose of the Normal Schools. One hundred per cent. of the graduates of the Northern Normal who are eligible to teach are now engaged in this profession; these are the best results possible.

Maintenance.

The support of this school is obtained by a territorial tax of two and one-half cents on each one hundred dollars of assessed property in the Territory.

This we consider enough, by economical management, to carry the school on for the present. A special tax of one cent on each one hundred dollars of assessed property was also levied for the years of 1901 and 1902. This has been used in the improvement and furnishing of the building.

Buildings and Grounds.

On the exterior of the building there has been no change made since the organization of this Board. The grounds immediately surrounding the Normal building are neatly fenced and that portion in front of the building well sodded and planted with flowers. As funds would permit, improvements have been made in the building and appliances for the benefit and convenience of teachers and students.

Two rooms in the upper floor have been fitted up as drawing rooms, and before the school opens for the new year a chemical and physical laboratory will be completed and fully equipped with every convenience for experimental and individual work. This latter addition has about exhausted the funds set aside for improvements. The building yet lacks a suitable heating system. At present it is wholly dependent on stoves. If these were succeeded by a good heating system, the rooms would be more comfortable and it would be more economical.

Improvements.

The practice school was completed and opened in September, 1900. The contract for the chemical and physical laboratory has been let and the same will be finished during the summer vacation and put to use at the beginning of the 1902-1903 term. There have also been quite extensive improvements made

upon the grounds and lawn. All the work in the finishing of the practice school and laboratory has been done and carried out to correspond with the finished portion of the building, the work and material being of the best, and comparing favorably with any public building in the Southwest.

Practice School.

The practice school was organized as a department of the Normal course in September, 1900, and has met with most gratifying success in its work. The department is planned primarily for the actual practice in teaching, which is required of all graduating students, and is under the direction of a trained supervisor, who directs and criticises the work of the student teachers. The school is jointly maintained by the trustees of the Flagstaff public school and the Normal Board, the trustees of the former paying fifty dollars monthly toward the support of the teacher. There has been an average of about twenty-five pupils from the first four grades of the public schools in attendance.

Library and Apparatus.

During the last two years there has been established the foundation of a most complete and useful library. Care has been taken in the selection of the books, and students will find a most useful and instructive reference in the works that have been selected. A reading table in the study hall is supplied with the best educational periodicals of the day. A large sum has been expended during the past year for physical and chemical apparatus and upon the

completion of the laboratory we hope to hear of most gratifying results in this work.

Physical Training.

Ample opportunity is offered for physical training, it being recognized that better mental work may be expected of the student who resorts to physical exercise in connection with his studies. A gymnasium is accessible to all students and they are encouraged to use it. A tennis court has been completed and suitable ball grounds are also on the campus.

Faculty.

The faculty consists of the following:

A. N. Taylor, B. L., Ph. D.	President
Frances H. Bury	Assistant
Cornelia Hartwell	Assistant
Lulu R. Hunter	Supervisor of Training School

The principal is paid a salary of \$2,000 per annum. The assistants and the supervisor of the training school each \$1,100 per annum. The trustees of the Flagstaff school district paying \$500 toward the salary of the training school instructor.

The Summer Normal School.

Much has been said about establishing a Summer Normal in connection with our school. The Board has decided to establish such a school and the same will be opened June 29th, 1903, and continue five weeks. This school is to help and instruct teachers in their work, and for preparing for their Territorial teachers' examinations. The instructions will be given by the regular faculty, with such additions as may be required. It is the wish of the Board that

all who contemplate teaching will avail themselves of the opportunity and attend. This session of five weeks will be planned especially for those teachers who wish to devote a part of their vacation to systematic work in both subject matter and pedagogical subjects. The instruction is also available to those planning to enter the regular course in the fall.

Dormitory.

It has been felt that as far as possible the expense of living of the students should be reduced to a minimum, and those from a distance should be more directly under the control of the school. To do this the Board of Education has established a dormitory and will have it in operation during the coming year. A residence, located conveniently to the Normal School, has been rented and placed under the control of a matron. While only limited accommodations are available at present, it is felt that the need and practicability of erecting a building, fitted especially for dormitory purposes, will be demonstrated.

Insurance and Fire Protection.

There is \$19,000 insurance written on the building and \$1,000 on piano and furniture, or a total of \$20,000 on building and furniture.

The building is protected from fire by two hydrants inside of the building, to which is attached 150 feet of hose, and on the outside near each front corner a hydrant is placed. These are a part of the city water system and always have a good pressure.

The Board of Visitors for 1902-03.

The following Board of Visitors to the Northern Arizona Normal School has been appointed for the 1902-1903 school year: C. O. Robinson, Mrs. F. W. Sisson, J. E. Jones.

**Report of Attendance, Etc., from Organization of the Board of Education to End of
School Year 1901.**

	September	October	November	December	January	February	March	April	May	June	Average or Total
Whole Number of Days Taught.....								20	20	19	59
Whole Number of Days Attendance.....								676	665	643	1,984
Whole Number of Days Absence.....								4	15	3	22
Whole Number of Tardinesses.....								2	10	12	24
Whole Number of Males Enrolled.....								8	8	8	8
Whole Number of Females Enrolled.....								26	26	26	26
Total Number Enrolled.....								34	34	34	34
Average Number Belonging.....								34	34	34	34
Average Daily Attendance.....								33.8	33.25	33.8	35
Percentage of Attendance on Average Number Belonging.....								99.4	97.8	97	98.4
Number New Pupils Enrolled.....								1	0	0	1

Report of Attendance, Etc., for the School Year 1901-1902.

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BIENNIAL REPORT

	September	October	November	December	January	February	March	April	May	June	Average or Total
Whole Number of Days Taught.....	18	20	20	18	19	20	20	20	20	19	194
Whole Number of Days Attendance.....	695	800	792	677	710	785	692	651	643	625	7,070
Whole Number of Days Absence.....	7	15	28	43	31	35	68	29	37	21	314
Whole Number of Tardinesses.....	0	9	3	6	5	4	5	4	7	6	49
Whole Number of Males Enrolled.....	10	10	10	10	10	10	10	9	9	9	10
Whole Number of Females Enrolled.....	30	31	31	30	29	31	28	25	25	25	28
Total Number Enrolled.....	40	41	41	40	39	41	38	34	34	34	38
Average Number Belonging.....	39	41	41	40	39	41	38	34	34	34	38
Average Daily Attendance.....	39	40	40	38	37	39	35	33	32	33	36.6
Percentage of Attendance on Average Number Belonging.....	99	98	97	93	96	96	92	96	95	97	95.9
Number New Pupils Enrolled.....	3	1	0	0	0	2	0	0	0	0	6

Financial Statement.

The following account shows the expenditures from April 1st, 1901, to July 1st, 1902, from the organization of the present Board up to the present time:

Administration	\$ 488 60
Instruction	6,450 00
Building Improvements	1,455 46
Equipment	1,088 89
Furniture and Fittings	556 31
Building Repairs and Maintenance	1,345 70
Supplies and Incidentals	363 61
Total	<u>\$11,748 57</u>

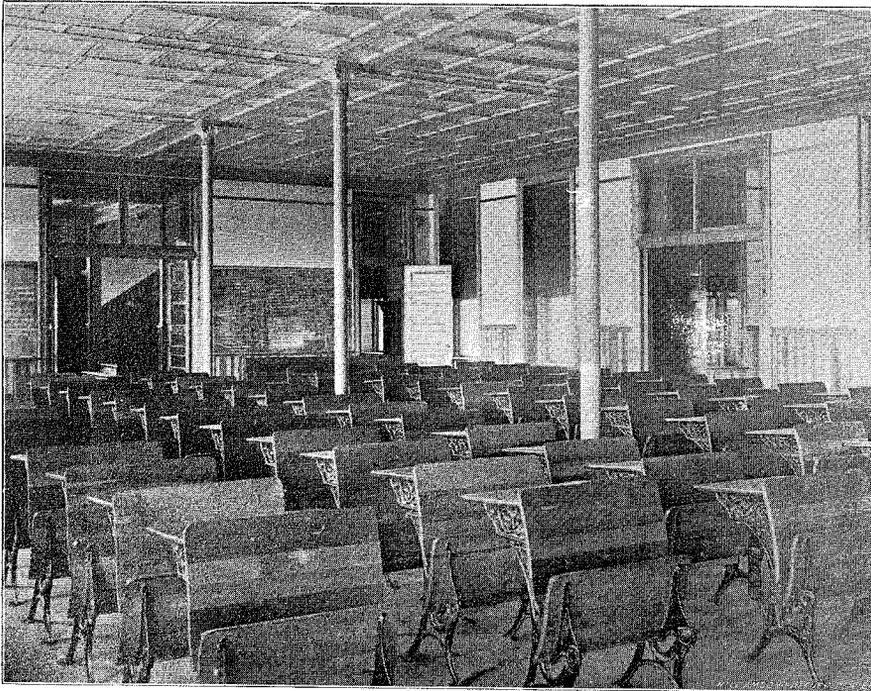
In consideration of the funds at the disposition of the Board, it has been necessary to maintain the most rigid economy with the demands of proper instruction.

In conclusion, we appreciate the assistance that has been rendered the Board during the past year, and also the good will and kindly feeling which you, as Governor, have expressed toward our school.

Respectfully submitted,

A. A. DUTTON, Secretary.

Dated Flagstaff, Arizona, July 1, 1902.



STUDY HALL—NORTHERN ARIZONA NORMAL SCHOOL.

Report of Board of Visitors, School Year of 1901-02.

*To the Superintendent of Public Instruction, Phoenix,
Arizona.*

DEAR SIR:—Your Board of Visitors to the Northern Arizona Normal School reports that its members have visited the school at various times in the course of the year, and that they have been pleased to find the work proceeding in a satisfactory manner. Faithful work has been done in the classrooms by teachers and students during the past year. The discipline and general tone of the school have been excellent. We believe that the school merits and will receive increasing patronage from the young people of the northern portion of the Territory who appreciate the benefits of a liberal education.

Respectfully submitted,

GEO. LOGIE,

F. W. SISSON,

M. J. RIORDAN.

Dated Flagstaff, Arizona, July 1, 1902.